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Tender

## Detection Dogs

HM Revenue & Customs

HM Revenue & Customs

F02: Contract notice

Notice identifier: 2021/S 000-010664

Procurement identifier (OCID): ocds-h6vhtk-02b119

Published 14 May 2021, 12:24pm

## Section I: Contracting authority

### I.1) Name and addresses

HM Revenue & Customs

<https://www.gov.uk/government/organisations/hm-revenue-customs>

Salford

M60 9LA

#### Contact

Denise Jones

#### Email

[denise.jones@hmrc.gov.uk](mailto:denise.jones@hmrc.gov.uk)

#### Telephone

+44 7815439064

#### Country

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

Buyer's address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

**I.1) Name and addresses**

HM Revenue & Customs

Ralli Quays, 3 Stanley Street

Salford

M60 9LA

**Contact**

Agha Aslam

**Email**

[agha.aslam@hmrc.gov.uk](mailto:agha.aslam@hmrc.gov.uk)

**Telephone**

+44 03000598439

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

**I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

No

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<http://hmrc.supplier-eu.riba.com/ad/register/SSOActions?type=full>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://hmrc.supplier-eu.riba.com/ad/register/SSOActions?type=full>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://hmrc.supplier-eu.riba.com/ad/register/SSOActions?type=full>

#### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

#### **I.5) Main activity**

Other activity

Direct and Indirect Taxes

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

Detection Dogs

Reference number

SR591084835

##### **II.1.2) Main CPV code**

- 80512000 - Dog training services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

The Authority (HMRC) is required to tackle the threat posed by the movement, storage, distribution and sale of illicit goods throughout the UK. This is achieved by deploying detection dogs to assist HMRC officers whilst they are inspecting or searching premises and vehicles to identify concealments and storage points of illicit products and the subsequent seizure of any illicit goods discovered.

##### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

##### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75240000 - Public security, law and order services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

The Authority (HMRC) is required to tackle the threat posed by the movement, storage, distribution and sale of illicit goods throughout the UK. This is achieved by deploying detection dogs to assist HMRC officers whilst they are inspecting or searching premises and vehicles to identify concealments and storage points of illicit products and the subsequent seizure of any illicit goods discovered.

The contractor to provide the requisite number of personnel, dogs and other resources to meet the needs of HMRC for the provision of detection dogs and handlers.

The Contractor must ensure that its personnel i.e. handlers are suitably trained to competently perform detection tasks effectively.

The Contractor's training programme will cover as a minimum the requirements set out below:

- How to diffuse aggressive behaviour
- The application of UK Human Rights, Children's Legislation and cultural diversity and racial awareness
- Health and Safety
- Security Awareness
- First Aid

- Fire Safety
- Care and welfare of the dog
- First Aid for Dogs
- Hygiene of kennels and grooming of dogs
- Training in handling a working dog; this must be praise and reward based and must not be compulsion-based.
- Training of handler & dog to detect goods hidden in premises and vehicles.
- A HMRC Officer shall be permitted to evaluate, monitor and review the Contractor's training programmes and practices; as requested by the Authority.

The contractor must have immediate access to the appropriate number of handler(s) and dog(s) which are fit and effective whilst having regard for the welfare and well-being of the dog(s) under his/her control.

The Authority will require the contractor to be available to deploy handler(s) and detection dog(s) at all times where 5 working days' notice has been provided and to exercise maximum flexibility to meet any short term urgent requests for provision of a dog(s) at less than 5 working days.

The Authority requires the service to be provided 365 days a year.

The Authority requires the service to be provided 24 hours a day.

The contractor will be responsible for the provision, support and maintenance of its own equipment and vehicles, for ensuring the continued effectiveness of the detection dogs as well as the efficiency and conduct of the handlers.

The contractor to provide management support on a 24 hour basis, 7 days a week for both operational management and personnel management. The contractor must have a member of staff available to take responsibility for the delivery of the contract at all times, day and night, to receive telephone calls where necessary from the Authority's duty manager.

Assurances will be required that a handler who is unable to perform his duty will be replaced by another handler immediately, so as to provide continuous availability of a detection dog and handler at each of the specified locations.

The contractor will comply with statutory requirements relating to the health and safety of

the dogs and of staff and any persons encountered by the handlers in the course of their work.

#### Requirement:

The Authority has a requirement for an external contractor to provide trained handlers and detection dogs at UK locations (England, Wales, Scotland and Northern Ireland) and premises suspected to contain illicit goods and products such as tobacco and their derived products. Any other items or products which require detection by dogs will be specified by the Authority.

The contractor will be required to provide dog handlers and detection dogs to work alongside HMRC officers engaged in inspecting or searching premises and vehicles to assist in identifying concealments and storage points of illicit tobacco products; tobacco derived products as well as cash.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Management Activity / Weighting: 5

Quality criterion - Name: Social, Environmental & Innovative Characteristics / Weighting: 5

Quality criterion - Name: Security & Business Continuity / Weighting: 5

Cost criterion - Name: Price / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial 2 year contract with an option to extend for 2 x 12month periods.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

HMRC operates an Enterprise Resource Planning (electronic trading/ordering) system and has a Purchase Order Mandatory Policy. Successful tenderers will be required to provide information so that they can be adopted onto the system. Payment will be made by BACS within 30 days of receipt of a valid invoice.



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 June 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Please follow the below instructions if you wish to participate in the tender.

HMRC use an HMRC version of SAP Ariba Sourcing. Suppliers using HMRC's Ariba for the first time will need to register at <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full> As part of the registration process you will receive an email. Once you have obtained your account ID (AN) number, please email [e.procurement@hmrc.gov.uk](mailto:e.procurement@hmrc.gov.uk) with the following information:

Contract title and Reference

Your organisation's HMRC SAP Ariba account ID

Your organisation name

Your name

Your email address

Your telephone number.

Please cc [denise.jones@hmrc.gov.uk](mailto:denise.jones@hmrc.gov.uk) into the above e-mail.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=592360103>

GO Reference: GO-2021514-PRO-18248688

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

HM Revenue & Customs

Ralli Quays, 3 Stanley Street

Salford

M60 9LA

Country

United Kingdom