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Planning

Penalty Charge Notice System (Bristol) - Soft Market Test

Bristol City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-010654

Procurement identifier (OCID): ocds-h6vhtk-04f750

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Scope

Description

Bristol City Council (BCC) oversees the enforcement of Parking, Bus Lane, and Clean Air Zone (CAZ) restrictions, along with the issuing and management of associated Penalty Charge Notices (PCNs). In the coming period, we will be implementing a Liveable Neighbourhoods scheme and encompassing Moving Traffic Enforcement. To provide some context, approximately 700,000 PCNs were issued in the previous financial year, with around 470,000 related to CAZ violations.

Requirements will be refined further upon receipt of completed questionnaires.

Contract dates (estimated)

- 1 July 2027 to 1 July 2032
- Possible extension to 1 July 2037
- 10 years, 1 day

Main procurement category

Goods

Additional procurement category

Services

CPV classifications

- 48000000 - Software package and information systems
- 34926000 - Car park control equipment
- 63712710 - Traffic monitoring services

Engagement

Engagement deadline

19 April 2025

Engagement process description

BCC are conducting a soft market test currently to discover options for a back-office system to manage the full life-cycle of all Penalty Charge Notices issued by the Council. This software is crucial for the enforcement of Bristol streets, bus lanes and Clean Air Zone and it's essential we have a robust system that can efficiently deal with the complex, bespoke demands of this enforcement.

BCC have built a questionnaire which has been designed to help the Council understand

the available functionality of software packages on the market. The system would manage the full lifecycle of a PCN including the issuing of the PCN, appeals against a charge (from informal appeals through to Traffic Penalty Tribunal cases) and closure of a case.

The engagement period ends at 12:00 on 18th April 2025. Please ensure all soft market testing questionnaires are submitted via ProContract which is linked in this notice.

Contracting authority

Bristol City Council

- Public Procurement Organisation Number: PWXH-3837-PDTD

Bristol City Council, P O Box 3176

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<https://procontract.due-north.com/Advert?advertId=6815525f-d503-f011-8136-005056b64545>

Region: UKK11 - Bristol, City of

Organisation type: Public authority - sub-central government

