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Contract

273_23 Document Presentation Equipment and Office Machines

ESPO

F03: Contract award notice

Notice identifier: 2023/S 000-010644

Procurement identifier (OCID): ocds-h6vhtk-036805

Published 13 April 2023, 1:28pm

Section I: Contracting authority

I.1) Name and addresses

ESPO

Barnsdale Way, Grove Park, Enderby

Leicester

LE19 1ES

Contact

Catalogue Procurement Team

Email

tenders@espo.org

Country

United Kingdom

Region code

UKF22 - Leicestershire CC and Rutland

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.espo.org/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Local Authority Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

273_23 Document Presentation Equipment and Office Machines

Reference number

273_23 (ProContract internal Ref. DN627466)

II.1.2) Main CPV code

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

II.1.3) Type of contract

Supplies

II.1.4) Short description

A Framework for the supply of document presentation equipment and office machines.

Items bought through the framework are to be delivered in bulk to the ESPO Distribution Centre and to be delivered directly to individual ESPO customers in varying quantities on a national basis.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £6,000,000

II.2) Description

II.2.1) Title

Lot 1 - Supply of Shredders directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

1

II.2.2) Additional CPV code(s)

- 30191400 - Shredders

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of shredders directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Supply of Laminators directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

2

II.2.2) Additional CPV code(s)

- 42994230 - Laminators

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of laminators directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Supply of Comb Binders directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

3

II.2.2) Additional CPV code(s)

- 22850000 - Binders and related accessories

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of comb binders directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Supply of Thermal Binders directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

4

II.2.2) Additional CPV code(s)

- 22850000 - Binders and related accessories

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of thermal binders directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 5 - Supply of Trimmers directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

5

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of trimmers directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 6 - Supply of Trimmers to ESPO distribution centre - Supply Method A - Stock Items

Lot No

6

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of trimmers to ESPO distribution centre.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 7 - Supply of Guillotines directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

7

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of guillotines directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 8 - Supply of Labelling Machines to ESPO distribution centre - Supply Method A - Stock Items

Lot No

8

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of labelling machines to ESPO distribution centre.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 9 - Supply of Labelling Machines directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

9

II.2.2) Additional CPV code(s)

- 30170000 - Labelling machines

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of labelling machines directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 10 - Supply of Postal Scales directly to ESPO customers - Supply Method B - Direct Delivery

Lot No

10

II.2.2) Additional CPV code(s)

- 30130000 - Post-office equipment

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Supply of postal scales directly to ESPO customers.

II.2.5) Award criteria

Quality criterion - Name: Non-price (method statement questions) / Weighting: 50

Price - Weighting: 50

II.2.11) Information about options

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 23 months. The total value stated in Section II.1.7 includes the option period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-025638](#)

Section V. Award of contract

Lot No

1

Title

Lot 1 - Supply of Shredders directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

ACCO UK Limited

Oxford House, Oxford Road,

Aylesbury, Buckinghamshire, HP21 8SZ

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00197754

The contractor is an SME

No

V.2.3) Name and address of the contractor

Fellowes Ltd

Unit 2b Ontario Drive, New Rossington,

Doncaster, South Yorkshire, DN11 0BF

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Companies House

00865306

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

HSM (UK) Limited

14 Attwood Road Zone 1, Burntwood Business Park,

Burntwood, Staffordshire, WS7 3GJ

Country

United Kingdom

NUTS code

- UKG2 - Shropshire and Staffordshire

Companies House

04762510

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,600,000

Section V. Award of contract

Lot No

2

Title

Lot 2 - Supply of Laminators directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

ACCO UK Limited

Oxford House, Oxford Road,

Aylesbury, Buckinghamshire, HP21 8SZ

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00197754

The contractor is an SME

No

V.2.3) Name and address of the contractor

Vivid Laminating Technologies Limited

Matrix House Norman Court, Ivanhoe Business Park,

Ashby de la Zouch, Leicestershire, LE65 2UZ

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

02063018

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,400,000

Section V. Award of contract

Lot No

3

Title

Lot 3 - Supply of Comb Binders directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

ACCO UK Limited

Oxford House, Oxford Road,

Aylesbury, Buckinghamshire, HP21 8SZ

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00197754

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £200,000

Section V. Award of contract

Lot No

4

Title

Lot 4 - Supply of Thermal Binders directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Thomas Stoner Supplies Limited

50-54 Oswald Road,

Scunthorpe, North Lincolnshire, DN15 7PQ

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

07197528

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £40,000

Section V. Award of contract

Lot No

5

Title

Lot 5 - Supply of Trimmers directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Avery UK, A Division of CCL Label Limited

Pioneer Way,

Castleford, West Yorkshire, WF10 5QU

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

Companies House

04310986

The contractor is an SME

No

V.2.3) Name and address of the contractor

Rotatrim Limited

Unit 8 Caxton Park, Caxton Road, Elm Farm Industrial Estate,

Bedford, Bedfordshire, MK41 0TY

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

00627340

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £600,000

Section V. Award of contract

Lot No

6

Title

Lot 6 - Supply of Trimmers to ESPO distribution centre - Supply Method A - Stock Items

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

ACCO UK Limited

Oxford House, Oxford Road,

Aylesbury, Buckinghamshire, HP21 8SZ

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00197754

The contractor is an SME

No

V.2.3) Name and address of the contractor

Thomas Stoner Supplies Limited

50-54 Oswald Road,

Scunthorpe, North Lincolnshire, DN15 7PQ

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

07197528

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £600,000

Section V. Award of contract

Lot No

7

Title

Lot 7 - Supply of Guillotines directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

ACCO UK Limited

Oxford House, Oxford Road,

Aylesbury, Buckinghamshire, HP21 8SZ

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00197754

The contractor is an SME

No

V.2.3) Name and address of the contractor

Avery UK, A Division of CCL Label Limited

Pioneer Way,

Castleford, West Yorkshire, WF10 5QU

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

Companies House

04310986

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £200,000

Section V. Award of contract

Lot No

8

Title

Lot 8 - Supply of Labelling Machines to ESPO distribution centre - Supply Method A - Stock Items

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Thomas Stoner Supplies Limited

50-54 Oswald Road,

Scunthorpe, North Lincolnshire, DN15 7PQ

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

07197528

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £160,000

Section V. Award of contract

Lot No

9

Title

Lot 9 - Supply of Labelling Machines directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Integrity Services Limited

23 Sandy Lane,

Aston, Birmingham, West Midlands, B6 5TP

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

Companies House

02113232

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £160,000

Section V. Award of contract

Lot No

10

Title

Lot 10 - Supply of Postal Scales directly to ESPO customers - Supply Method B - Direct Delivery

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2023

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 9

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Integrity Services Limited

23 Sandy Lane,

Aston, Birmingham, West Midlands, B6 5TP

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

Companies House

02113232

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £40,000

Section VI. Complementary information

VI.3) Additional information

As a Central Purchasing Body as defined in the Public Contracts Regulations 2015, the Framework Agreement is open for use by Public Bodies (defined at <https://www.espo.org/amfile/file/download/file/9608/>) that also fall into one of the following classifications of user throughout all administrative regions of the UK: Local Authorities; Educational Establishments (including Academies); Central Government Departments and Agencies; Police, Fire & Rescue and Coastguard Emergency Services; NHS and HSC Bodies, including Ambulance Services; Registered Charities; Registered Social Landlords; The Corporate Office of the House of Lords, The Corporate Officer of the House of Commons; or any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament. Details of the classification of end user establishments and geographical areas are available at: <https://www.espo.org/legal>.

VI.4) Procedures for review

VI.4.1) Review body

The Royal Court of Justice

The Strand

LONDON

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Information on deadlines(s) for review procedures can be found in Part 3, Chapter 6 of the Public Contracts Regulations 2015.