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Tender

Design, Supply and Installation of Fixed Internal Signage at Phoenix Independent Cinema and Art Centre

Leicester Arts Centre Ltd

F02: Contract notice

Notice identifier: 2022/S 000-010638

Procurement identifier (OCID): ocds-h6vhtk-03302c

Published 25 April 2022, 4:51pm

Section I: Contracting authority

I.1) Name and addresses

Leicester Arts Centre Ltd

Phoenix Square, 4 Midland Street

Leicester

LE1 1TG

Email

tenders@phoenix.org.uk

Telephone

+44 1162422800

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.phoenix.org.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43032

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43032

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43032

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43032

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Design, Supply and Installation of Fixed Internal Signage at Phoenix Independent Cinema and Art Centre

II.1.2) Main CPV code

- 34928470 - Signage

II.1.3) Type of contract

Supplies

II.1.4) Short description

Located in the heart of Leicester City Centre, Phoenix is a modern independent cinema and digital arts centre. Current facilities include two cinema screens and micro screen suitable for hires and learning, a digital arts gallery, meeting rooms and a vibrant public café bar. The existing venue is currently being expanded to include two additional cinema screens, a larger café bar, roof top terrace bar and multi-purpose events space, a larger more flexible gallery and learning & making spaces. Construction work has commenced on site and Phoenix is now inviting tenders for the design, supply and installation of fixed internal signage for the venue.

II.1.5) Estimated total value

Value excluding VAT: £20,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 34928470 - Signage

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

Main site or place of performance

Phoenix Cinema and Art Centre, Leicester

II.2.4) Description of the procurement

Design, Supply and Installation of fixed internal signage at Phoenix Independent Cinema and Arts Centre

II.2.5) Award criteria

Quality criterion - Name: Methodology / Weighting: 30

Quality criterion - Name: Programme / Weighting: 10

Quality criterion - Name: Experience / Weighting: 20

Quality criterion - Name: Quality Control / Weighting: 10

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £20,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

21R19P03589

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Selection criteria as stated in the ITT documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 June 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 24 August 2022

IV.2.7) Conditions for opening of tenders

Date

1 June 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=226093.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:226093)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>