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Planning

## **Step Up to Social Work Programme (Cohort 8) – Administration Solution**

Department for Education

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-010617

Procurement identifier (OCID): ocids-h6vhtk-033017

Published 25 April 2022, 3:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[Jess.ROBERTS@education.gov.uk](mailto:Jess.ROBERTS@education.gov.uk)

#### **Telephone**

+44 12345678

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://education.app.jaggaer.com/web/login.html>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Step Up to Social Work Programme (Cohort 8) – Administration Solution

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Department for Education (DfE) requires a provider to deliver a fully managed service under one contract that performs administration of the assessment and recruitment support services to enable the national recruitment of candidates onto the Step Up to Social Work programme. The service requires dedicated administrative support during assessment centre period (including but not limited to support at in person assessment centre days where required). A more detailed description of the required service can be found in Section 1 of the attached Soft Market Testing document.

DfE would like to gain a clear understanding of the level of interest from the market in the providing the service, as well as insight into how potential providers might approach the delivery of the service in question.

We ask that interested suppliers complete the questions in Section 3 of the Soft Market Testing document and return their response by 12:00 3rd May 2022 via Jaggaer.

#### **II.1.5) Estimated total value**

Value excluding VAT: £335,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79635000 - Assessment centre services for recruitment

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The service relates to the delivery of the 8th cohort for the Step Up to Social Work programme. It is anticipated at this time that the 8th cohort will begin their Step Up training in January 2024, therefore it is estimated that activity relating to the service will need to commence no later than October 2022. A table setting out indicative milestone dates relating to delivery of the service is set out in the Soft Market Testing document.

For the 8th cohort, the estimated start date is October 2022. The activity associated with the delivery of the service for the 8th cohort is estimated to be completed in December 2023, please refer to the attached Soft Market Testing document in Jaggaer for further information.

### **II.2.14) Additional information**

This notice does not constitute a call for competition to procure any services for the Department. The procurement of any services will be carried out in accordance with the provisions of the Public Contracts Regulations 2015. The purpose of this PIN is to stimulate early market interest and invite interested parties to take part in preliminary market engagement by completing the questions set out

### **II.3) Estimated date of publication of contract notice**

30 June 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes