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Contract

## **Restart Scheme**

Department for Work and Pensions

F03: Contract award notice

Notice identifier: 2021/S 000-010606

Procurement identifier (OCID): ocds-h6vhtk-02b0df

Published 13 May 2021, 10:55pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Department for Work and Pensions

Hartshead Square

Sheffield

S1 2FD

#### **Contact**

Garry Chambers

#### **Email**

[GARRY.S.CHAMBERS@DWP.GOV.UK](mailto:GARRY.S.CHAMBERS@DWP.GOV.UK)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-work-pensions>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Social protection

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Restart Scheme

**II.1.2) Main CPV code**

- 800000000 - Education and training services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The new Restart Scheme will give Universal Credit claimants who have been out of work for between 12 to 18 months enhanced support to find jobs. The Restart Scheme will break down employment barriers that could be holding them back from finding work. Providers will work with employers, local government and other partners to deliver tailored support for individuals.

**II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,579,590,114

## **II.2) Description**

### **II.2.1) Title**

CPA 1a West Central

Lot No

CPA 1a

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

See II.1.4

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

CPA 1b East Central

Lot No

CPA1b

#### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services

- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 2a North East and Humberside

Lot No

CPA 2a

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 2b South and West Yorkshire, Derbyshire and Nottinghamshire

Lot No

CPA 2b

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses

- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 3a North West

Lot No

CPA 3a

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services



- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 3b Greater Manchester

Lot No

CPA 3b

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 4a South West

Lot No

CPA 4a

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities

- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 4b South Central

Lot No

CPA 4b

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 5a Central and West London

Lot No

CPA 5a

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 5b South and East London

Lot No

CPA 5b

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services

- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 5c Home Counties



Lot No

CPA 5c

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CPA 6 Wales

Lot No

CPA 6

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 75131000 - Government services
- 75300000 - Compulsory social security services
- 79611000 - Job search services
- 80000000 - Education and training services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80520000 - Training facilities
- 80522000 - Training seminars
- 80530000 - Vocational training services

- 80533100 - Computer training services
- 80533200 - Computer courses
- 85000000 - Health and social work services
- 85312510 - Vocational rehabilitation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See II.1.4

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 126-309330](#)

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_1a

### **Lot No**

CPA 1a

### **Title**

Restart Scheme CPA 1a West Central

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Serco Ltd

Serco House, 16 Bartley Wood Business Park, Hook

Hampshire

RG27 9UY

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £226,980,000

**V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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**Section V. Award of contract**

**Contract No**

UI\_DWP\_22480\_1b

**Lot No**

CPA 1b

**Title**

Restart Scheme CPA 1b East Central

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

26 April 2021

### **V.2.2) Information about tenders**

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Jobs 22 Ltd

27 Pear Tree Street

London

EC1V 3AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £200,160,000

### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_2a

### **Lot No**

CPA 2a

### **Title**

Restart Scheme CPA 2a North East and Humberside

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Reed in Partnership Ltd

Academy Court, 94 Chancery Lane

London

WC2A 1DT

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £195,300,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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### **Section V. Award of contract**

#### **Contract No**

UI\_DWP\_22480\_2b

#### **Lot No**

CPA 2b

#### **Title**

Restart Scheme CPA 2b South and West Yorkshire, Derbyshire and Nottinghamshire

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

26 April 2021

##### **V.2.2) Information about tenders**

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

##### **V.2.3) Name and address of the contractor**



Maximus UK Services Limited

Ash House, The Broyle, Ringmer, Lewes

East Sussex

BN8 5NN

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £262,620,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_3a

### **Lot No**

CPA 3a

### **Title**

Restart Scheme CPA 3a North West

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

26 April 2021

### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

G4S Facilities Management (UK) Limited

46 Gillingham Street

London

SW1V 1HU

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £195,844,357

### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_3b

### **Lot No**

CPA 3b

### **Title**

Restart Scheme CPA 3b Greater Manchester

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Ingeus UK Limited

Ingeus UK Ltd, Fifth Floor, 10 Mansell Street

London

E1 8AA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £155,160,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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### **Section V. Award of contract**

#### **Contract No**

UI\_DWP\_22480\_4a

#### **Lot No**

CPA 4a

#### **Title**

Restart Scheme CPA 4a South West

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

26 April 2021

##### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

##### **V.2.3) Name and address of the contractor**

Seetec Pluss Limited

75/77 Main Road, Hockley

Essex

SS5 4RG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £190,985,757

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_4b

### **Lot No**

CPA 4b

### **Title**

Restart Scheme CPA 4b South Central

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

26 April 2021

### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Fedcap Employment Limited

Cleveland Business Centre, Oak Street

Middlesbrough

TS1 2RQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £201,600,000

### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_5a

### **Lot No**

CPA 5a

### **Title**

Restart Scheme CPA 5a Central and West London

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Ingeus UK Limited

Ingeus UK Ltd, Fifth Floor, Mansell Street,

London

E1 8AA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £313,740,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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### **Section V. Award of contract**

#### **Contract No**

UI\_DWP\_22480\_5b

#### **Lot No**

CPA 5b

#### **Title**

Restart Scheme CPA 5b South and East London

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

26 April 2021

##### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

##### **V.2.3) Name and address of the contractor**



Maximus UK Services Limited

Ash House, The Broyle, Ringmer, Lewes

East Sussex

BN8 5NN

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £210,420,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_CPA 5c

### **Lot No**

CPA 5c

### **Title**

Restart Scheme CPA 5c Home Counties

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

26 April 2021

### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Reed in Partnership Ltd

Academy Court, 94 Chancery Lane

London

WC2A 1DT

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £298,980,000

### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section V. Award of contract**

### **Contract No**

UI\_DWP\_22480\_6

### **Lot No**

CPA 6

### **Title**

Restart Scheme CPA 6 Wales

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Serco Ltd

Serco House, 16 Bartley Wood Business Park, Hook

Hampshire

RG27 9UY

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £127,800,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Suppliers Instructions:

How to Express Interest in this Tender:

1. Register on the eSourcing portal (this is only required once):

<https://dwp.bravosolution.co.uk> & click the link to register - Accept the terms & conditions & click 'continue' - Enter your correct business & user details - Note your chosen username & click 'Save'. You will receive an email with your password (keep this secure)

2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant exercise to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (A secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box

3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion. Follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions to complete (detailed online help available). To submit your reply use the 'Submit Response' button (top of the page).

For further assistance please consult the online help, or the eTendering help desk.

DWP expressly reserves the rights(i)to use a reverse auction; (ii)to cancel this procurement at any stage; (iii)to not award any contract as a result of the procurement process commenced by publication of this notice; (iv)and in no circumstances will DWP be liable for any costs incurred by potential suppliers.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Department for Work and Pensions

Sheffield

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Department for Work and Pensions

Sheffield

Country

United Kingdom