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Tender

## **Audio Visual Services (AVS)**

British Film Institute

F02: Contract notice

Notice identifier: 2021/S 000-010583

Procurement identifier (OCID): ocds-h6vhtk-02b0c8

Published 13 May 2021, 5:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Film Institute

BFI, 21 Stephen Street

London

W1T 1LN

#### **Email**

[stephen.adams@bfi.org.uk](mailto:stephen.adams@bfi.org.uk)

#### **Telephone**

+44 2079574849

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<http://www.bfi.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/bfi.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/bfi.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Audio Visual Services (AVS)

Reference number

2021/250

#### **II.1.2) Main CPV code**

- 92110000 - Motion picture and video tape production and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The BFI and its strategic partners are responsible for the preservation and public accessibility of a significant share of UK audio visual heritage. It is universally accepted that content essentially 'locked' within obsolete tape-based audio and video recording systems are increasingly at risk due to the proprietary and commercially unsupported nature of the products used to create them over a period spanning many decades. While the BFI and its partners maintain considerable expertise and machinery to support and preserve these formats through digitisation, it is clear that greater capacity through commercial provision will be required to facilitate an accelerated programme of large-scale digitisation for video and audio content to provide suitable digital file formats and associated metadata for long-term preservation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 92110000 - Motion picture and video tape production and related services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The BFI and its strategic partners are responsible for the preservation and public accessibility of a significant share of UK audio visual heritage. It is universally accepted that content essentially 'locked' within obsolete tape-based audio and video recording systems are increasingly at risk due to the proprietary and commercially unsupported nature of the products used to create them over a period spanning many decades. While the BFI and its partners maintain considerable expertise and machinery to support and preserve these formats through digitisation, it is clear that greater capacity through commercial provision will be required to facilitate an accelerated programme of large-scale digitisation for video and audio content to provide suitable digital file formats and associated metadata for long-term preservation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Agreement is for an initial 36 month period with the option to extend for a further 12 months

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The duration of this framework is a maximum of 4 years

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 June 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13 September 2021

**IV.2.7) Conditions for opening of tenders**

Date

15 June 2021

Local time

12:15pm

Place

Tenders will be opened electronically, via the BFI's In-Tend eProcurement Portal, under the supervision of two members of the BFI Procurement Team.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: At the end of the current framework agreement which is maximum of 4 years

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

BFI

21 Stephen Street

London

W1T 1LN

Country

United Kingdom

Internet address

[www.bfi.org.uk](http://www.bfi.org.uk)