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Tender

Audio Visual Services (AVS)

British Film Institute

F02: Contract notice

Notice identifier: 2021/S 000-010583

Procurement identifier (OCID): ocds-h6vhtk-02b0c8

Published 13 May 2021, 5:34pm

Section I: Contracting authority

I.1) Name and addresses

British Film Institute

BFI, 21 Stephen Street

London

W1T 1LN

Email

stephen.adams@bfi.org.uk

Telephone

+44 2079574849

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<http://www.bfi.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/bfi.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/bfi.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Audio Visual Services (AVS)

Reference number

2021/250

II.1.2) Main CPV code

- 92110000 - Motion picture and video tape production and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The BFI and its strategic partners are responsible for the preservation and public accessibility of a significant share of UK audio visual heritage. It is universally accepted that content essentially 'locked' within obsolete tape-based audio and video recording systems are increasingly at risk due to the proprietary and commercially unsupported nature of the products used to create them over a period spanning many decades. While the BFI and its partners maintain considerable expertise and machinery to support and preserve these formats through digitisation, it is clear that greater capacity through commercial provision will be required to facilitate an accelerated programme of large-scale digitisation for video and audio content to provide suitable digital file formats and associated metadata for long-term preservation.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92110000 - Motion picture and video tape production and related services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The BFI and its strategic partners are responsible for the preservation and public accessibility of a significant share of UK audio visual heritage. It is universally accepted that content essentially 'locked' within obsolete tape-based audio and video recording systems are increasingly at risk due to the proprietary and commercially unsupported nature of the products used to create them over a period spanning many decades. While the BFI and its partners maintain considerable expertise and machinery to support and preserve these formats through digitisation, it is clear that greater capacity through commercial provision will be required to facilitate an accelerated programme of large-scale digitisation for video and audio content to provide suitable digital file formats and associated metadata for long-term preservation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Agreement is for an initial 36 month period with the option to extend for a further 12 months

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The duration of this framework is a maximum of 4 years

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 June 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 13 September 2021

IV.2.7) Conditions for opening of tenders

Date

15 June 2021

Local time

12:15pm

Place

Tenders will be opened electronically, via the BFI's In-Tend eProcurement Portal, under the supervision of two members of the BFI Procurement Team.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: At the end of the current framework agreement which is maximum of 4 years

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

BFI

21 Stephen Street

London

W1T 1LN

Country

United Kingdom

Internet address

www.bfi.org.uk