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Tender

# **Event Stewarding Framework**

Sheffield City Council

F01: Prior information notice Call for competition Notice identifier: 2022/S 000-010566 Procurement identifier (OCID): ocds-h6vhtk-032fe4 Published 25 April 2022, 10:39am

# Section I: Contracting authority

### I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

Contact

Tim Dent

Email

tim.dent@sheffield.gov.uk

Telephone

+44 01142053646

Country

United Kingdom

#### NUTS code

UKE32 - Sheffield

#### National registration number

(GB) 173 5488 38

#### Internet address(es)

Main address

https://www.sheffield.gov.uk

Buyer's address

https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130

#### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlentrance\_s.asp?PID=46019&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance\_s.asp?PID=46019&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

#### I.4) Type of the contracting authority

Regional or local authority

#### I.5) Main activity

General public services

# Section II: Object

## II.1) Scope of the procurement

#### II.1.1) Title

Event Stewarding Framework

#### II.1.2) Main CPV code

• 79952000 - Event services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council is looking to create a Framework of suppliers to provide stewarding services for Sheffield City Council Events.

#### II.1.5) Estimated total value

Value excluding VAT: £320,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### **II.2) Description**

#### II.2.2) Additional CPV code(s)

• 79710000 - Security services

#### II.2.3) Place of performance

NUTS codes

• UKE32 - Sheffield

#### II.2.4) Description of the procurement

The Council is looking to create a Framework of suppliers to provide stewarding services for Sheffield City Council Events.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £320,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2022

End date

30 November 2026

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# **Section IV. Procedure**

## **IV.1) Description**

### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of expressions of interest

Date

20 May 2022

Local time

4:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

# Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

https://www.sheffield.gov.uk

#### VI.4.2) Body responsible for mediation procedures

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

https://www.sheffield.gov.uk

#### VI.4.4) Service from which information about the review procedure may be obtained

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

https://www.sheffield.gov.uk