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Tender

## **Port Ellen Playing Fields Community Hub Development - Design Team**

South Islay Development

F02: Contract notice

Notice identifier: 2021/S 000-010550

Procurement identifier (OCID): ocids-h6vhtk-02b0a7

Published 13 May 2021, 1:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Islay Development

South Islay Development, The Ramsay Hall, Port Ellen,

Isle of Islay

PA42 7BY

#### **Contact**

Rosie MacLellan

#### **Email**

[portellenplayingfields@gmail.com](mailto:portellenplayingfields@gmail.com)

#### **Telephone**

+44 1496300579

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30502](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30502)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30502](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30502)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30502](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30502)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30502](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30502)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Community Organisation

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Port Ellen Playing Fields Community Hub Development - Design Team

Reference number

PEPF/CHDT

#### **II.1.2) Main CPV code**

- 71250000 - Architectural, engineering and surveying services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Quotes are being sought by South Islay Development (SID) for the provision of a Design Team (comprising Architectural, QS & Structural Engineering Support) for the building of a Community Hub, alongside associated road, parking and external infrastructure, through RIBA Stage 4 to project completion. It is anticipated that the team procured will be Architect led.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71250000 - Architectural, engineering and surveying services

### **II.2.3) Place of performance**

NUTS codes

- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

Main site or place of performance

Port Ellen Playing Fields, Port Ellen, Isle of Islay

### **II.2.4) Description of the procurement**

Quotes are being sought by South Islay Development (SID) for the provision of a Design Team (comprising Architectural, QS & Structural Engineering Support) for the building of a Community Hub, alongside associated road, parking and external infrastructure, through RIBA Stage 4 to project completion. It is anticipated that the team procured will be Architect led.

### **II.2.5) Award criteria**

Quality criterion - Name: Experience and Past Performance / Weighting: 25

Quality criterion - Name: Technical Skills of Project Team / Weighting: 20

Quality criterion - Name: Project Delivery / Weighting: 25

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

4 June 2021

End date

28 April 2023

This contract is subject to renewal

Yes

Description of renewals

Extensions may be granted due to timescale slippages as the project progresses.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

After a successful grant application to the Scottish Government's Regeneration Capital Grant Fund, quotes are now sought by SID for the provision of a Design team (comprising Architectural, QS & Structural Engineering Support) for the building of the Community Hub, alongside associated road, parking and external infrastructure, through RIBA Stage 4 to project completion. It is anticipated that the team procured will be Architect led.

The successful team will be expected to undertake the following:

Technical Design

- Preparation of technical drawings and specifications
- Preparation and submission of the Building Warrant application
- Liaison with local authority during the application process
- Preparation of drawings and specifications for billing / tender purposes

- Liaison with QS on tender process
- Assisting with tender return assessment and marking (if required)

#### Construction

- Administering the construction contract
- Preparation of instructions and contract certificates
- Undertaking fortnightly site inspections
- Chairing and minuting monthly site meetings

#### Handover

- Final inspections
- Preparation of Practical Completion Certificate

#### In Use

- Assisting with building operation advice
- Inspection of making good defects
- Preparation of contract certificates as required
- Post- project feedback and satisfaction measurement

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2021

Local time

1:30pm

Place

South Islay Development Office, Port Ellen, Isle of Islay

Information about authorised persons and opening procedure

The South Islay Development Board will consider all tenders received, in conjunction with

the scoring criteria, on Thursday 27th May and aim to advise the successful consultant by Thursday 3rd June 2021.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please note that there is limited possibility for upwards negotiation on the overall project budget. Having provided the available budget within this document it is not expected that tenders received will exceed this amount. However; all tenders received will be accepted, evaluated and accessed accordingly. If required SID would undertake negotiation with all parties to reassess and submit their tender on the same basis.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=653666](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=653666).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:653666)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court House

Castlehill

Campbeltown

PA28 6AN

Country

United Kingdom