This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/010511-2021">https://www.find-tender.service.gov.uk/Notice/010511-2021</a>

Tender

## **Student Block Insurance**

University Of Edinburgh

F02: Contract notice

Notice identifier: 2021/S 000-010511

Procurement identifier (OCID): ocds-h6vhtk-02b080

Published 13 May 2021, 10:14am

## **Section I: Contracting authority**

## I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

Contact

Antonia

**Email** 

antonia.hynd@ed.ac.uk

**Telephone** 

+44 1316502508

Country

**United Kingdom** 

#### **NUTS** code

UKM75 - Edinburgh, City of

#### Internet address(es)

Main address

http://www.ed.ac.uk/schools-departments/procurement/supplying

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0010

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

# **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

Student Block Insurance

Reference number

EC0944

#### II.1.2) Main CPV code

• 66510000 - Insurance services

## II.1.3) Type of contract

Services

## II.1.4) Short description

Student Block Insurance

## II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

## II.2.2) Additional CPV code(s)

• 66510000 - Insurance services

## II.2.3) Place of performance

**NUTS** codes

• UKM75 - Edinburgh, City of

## II.2.4) Description of the procurement

Student Block Insurance for 10,000 beds

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months extensions are available at the University's discretion

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Regulation by the Financial Conduct Authority or equivalent.

#### III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Bidders must be of sound economic standing to be able to fulfil contractual requirements if appointed. Bidders must submit their 2 most recent sets of audited accounts including (i) balance sheets and (ii) profit and loss information.

Bidders must also hold (or commit to obtain before commencement of the Framework Agreement) the following levels of insurance:

Employers liability – GBP 5 million or statutory minimum in country of domicile

#### III.1.3) Technical and professional ability

List and brief description of selection criteria

Bidders will be required to demonstrate their capability to undertake this work by submitting short descriptions of TWO similar contracts they have successfully delivered within the past 3 years. Case studies submitted must clearly demonstrate that the clients had/have similar or equivalent insurance needs to those of the University of Edinburgh in this tendering processes. Please state as a minimum the following:

- Name of Client
- Nature and extent of Insurance Cover provided
- Value of annual premium
- Value Added to the University
- Date and duration of Contract

Bidders response should be a maximum of 1 x side A4 (Arial 12 Font) Please attach the response separately as a pdf document and entitle as follows: "Case Studies + your firm's name"

## III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

## **IV.1) Description**

## IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 June 2021

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 10 September 2021

## IV.2.7) Conditions for opening of tenders

Date

18 June 2021

Local time

12:00pm

## **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In the next 3 to 5 years

## VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18671. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

(SC Ref:652345)

## VI.4) Procedures for review

## VI.4.1) Review body

**Edinburgh Sheriff Court** 

Sheriff Court House, 27 Chambers Street

Edinburgh

Country

**United Kingdom**