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Tender

## **Tender for the Supply of School Transport Services 2021**

Angus Council

F02: Contract notice

Notice identifier: 2021/S 000-010500

Procurement identifier (OCID): ocds-h6vhtk-02b075

Published 13 May 2021, 8:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

#### **Contact**

Iain Leith

#### **Email**

[plntransport@angus.gov.uk](mailto:plntransport@angus.gov.uk)

#### **Telephone**

+44 3452777778

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.angus.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Tender for the Supply of School Transport Services 2021

Reference number

AC/21/007/INF

### **II.1.2) Main CPV code**

- 60112000 - Public road transport services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Tenders are being sought for a number of School conveyance contracts. Operators may bid for as many of these routes as they wish

### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

A/10 Seafield Farm to Inverkeilor Primary School

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services

- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

### **II.2.5) Award criteria**

Quality criterion - Name: Maximisation of Passenger Benefit/ Weighting/ Weighting / Weighting: 2

Quality criterion - Name: Environmental Management/ Weighting/ Weighting / Weighting: 2

Quality criterion - Name: Fair Work Practices/ Weighting/ Weighting / Weighting: 1

Price - Weighting: 5%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

11 August 2021

End date

29 June 2022

This contract is subject to renewal

Yes

Description of renewals

Lot may be extended on an annual basis for up to a further 2 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

### **II.2) Description**

#### **II.2.1) Title**

A/10a Seafield Farm to Inverkeilor Primary School

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver

- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

### **II.2.5) Award criteria**

Quality criterion - Name: Maximisation of Passenger Benefit / Weighting: 2

Quality criterion - Name: Environmental Management / Weighting: 2

Quality criterion - Name: Fair Work Practices / Weighting: 1

Price - Weighting: 5%

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### **II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

## **II.2) Description**

### **II.2.1) Title**

ASD/2 Cliffturn Road Arbroath to Kingspark School

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

#### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

#### **II.2.5) Award criteria**

Quality criterion - Name: Maximisation of Passenger Benefit / Weighting: 2

Quality criterion - Name: Environmental Management / Weighting: 2

Quality criterion - Name: Fair Work Practices / Weighting: 1

Price - Weighting: 5%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

11 August 2021

End date

29 June 2022

This contract is subject to renewal

Yes

Description of renewals

Lot may be extended on an annual basis for up to a further 2 years.

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Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No



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Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

## **II.2) Description**

### **II.2.1) Title**

ASP/44 Silport Place Carnoustie to Carlogie Primary School

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

#### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

#### **II.2.5) Award criteria**

Quality criterion - Name: Maximisation of Passenger Benefit / Weighting: 2

Quality criterion - Name: Environmental Management / Weighting: 2

Quality criterion - Name: Fair Work Practices / Weighting: 1

Price - Weighting: 5%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

11 August 2021

End date

29 June 2022

This contract is subject to renewal

Yes

Description of renewals

Lot may be extended on an annual basis for up to a further 2 years

#### **II.2.10) Information about variants**

Variants will be accepted: No

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Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

## **II.2) Description**

### **II.2.1) Title**

ASD/7 Taranty Road, Forfar to Kingspark School

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

### **II.2.5) Award criteria**

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Quality criterion - Name: Environmental Management / Weighting: 2

Quality criterion - Name: Fair Work Practices / Weighting: 1

Price - Weighting: 5%

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#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

## **II.2) Description**

### **II.2.1) Title**

K/3 Glenprosen Lodge to Cortachy Primary School

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus

### **II.2.4) Description of the procurement**

Tender for the Supply of the Provision of School Transport Services 2021

### **II.2.5) Award criteria**

Quality criterion - Name: Maximisation of Passenger Benefit / Weighting: 2

Quality criterion - Name: Environmental Management / Weighting: 2

Quality criterion - Name: Fair Work Practices / Weighting: 1

Price - Weighting: 5%

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

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End date

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This contract is subject to renewal

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Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The total value of the lots if awarded is estimated at GBP1500000 if the option to extend is taken up

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Operators are required to have a PSV Operators Licence/Special Restricted Licence/Taxi/Private Hire Car licence at the time of submitting their tender.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Must meet Angus Council's Insurance Requirements

Minimum level(s) of standards required:

It is a requirement that bidders hold or can commit to obtain prior to the commencement of any subsequently awarded contract the types of insurance detailed below:

Employers Liability Insurance to the extent of at least GBP10m per claim and unlimited in total.

Public Liability Insurance to the extent of at least GBP5m per claim and unlimited in total.

Motor Insurance - minimum indemnity limits: for the loss of life or personal injury unlimited; for damage to property GBP10m per claim and unlimited in total.

Minimum level(s) of standards required:

Bus company bidders must declare that they have passed the financial standing test of the Traffic Commissioner and have a PSV Operator Licence/Special Restricted Licence.

Minimum level(s) of standards possibly required

Provide PSV Operator Licence/Special Restricted Licence Number.

Taxi/Private Hire

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bus company bidders must declare that they have passed the financial standing test of the Traffic Commissioner and have a PSV Operator Licence/Special Restricted Licence.

Minimum level(s) of standards possibly required

Provide PSV Operator Licence/Special Restricted Licence Number.

Taxi/Private Hire

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See conditions of contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**



Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 June 2021

Local time

3:00pm

Place

Angus House, Silvie Way, Forfar DD8 1AN

Information about authorised persons and opening procedure

Authorised officers of Angus Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: School conveyance contracts generally tendered on 3 year rolling basis

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=487680](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=487680).

A user guide is available at

[http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

It is not thought to be feasible for operators to offer community benefits in a tender of this nature. This does not however prohibit operators from voluntarily offering such benefits but would be outwith the requirements of this contract.

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=577171](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=577171)

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=616315](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=616315).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:616315)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=616315](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=616315)

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=653548](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=653548).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the

electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:653548)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Scottish Courts and Tribunals Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Email

[enquiries@scotcourts.gov.uk](mailto:enquiries@scotcourts.gov.uk)

Telephone

+44 1314443300

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

General

Reference should be made to Regulation 88 of the Public Contracts (Scotland) Regulations 2015 (the “Regulations”) and independent legal advice should be sought urgently before any claim is commenced.

A claimed breach of the public procurement rules is actionable by any economic operator in legal proceedings brought in the Sheriff Court or the Court of Session in Scotland.

## Prior Notice of Proceedings

Proceedings under this regulation may not be brought unless the economic operator has first informed the contracting authority of —

- (a) the nature of the claimed breach or apprehended breach of the public procurement rules; and
- (b) its intention to bring proceedings in respect of that claimed breach.

## Time Limits for Bringing Proceeding

- (1) In the case of proceedings seeking an ineffectiveness order (as defined in regulation 91 of the Regulations)

Where a “direct award” contract award notice has been published in accordance with Regulation 52 or where the purchasing body has given “standstill notice” to all bidders in accordance with Regulation 85, then proceeding must be brought within 30 days from the date of publication or sending the notice, as the case may be.

In any other case where an ineffectiveness order is sought, proceedings must be brought within 6 months from the date of the contract being entered into or the date of conclusion of the framework agreement.

- (2) In any other case

proceedings must be brought within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen unless the court considers that there is a good reason for extending the period within which proceedings may be brought, in which case the court may extend that period for up to a maximum of 3 months from that date