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Tender

## **Desktop Hardware and Microsoft 365 Implementation Design and Support Services**

The Abbeyfield Society

F02: Contract notice

Notice identifier: 2022/S 000-010493

Procurement identifier (OCID): ocds-h6vhtk-032f9b

Published 22 April 2022, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Abbeyfield Society

St Peter's House, 2 Bricket Rd

St Albans

AL1 3JW

#### **Contact**

George Powell

#### **Email**

[g.powell@abbeyfield.com](mailto:g.powell@abbeyfield.com)

#### **Telephone**

+44 1727857536

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

200719

**Internet address(es)**

Main address

<https://www.abbeyfield.com/>

Buyer's address

<https://www.abbeyfield.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-St-Albans:-Parts%2C-accessories-and-supplies-for-computers./52D44Z8JW4>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

Desktop Hardware and Microsoft 365 Implementation Design and Support Services

### **II.1.2) Main CPV code**

- 30237000 - Parts, accessories and supplies for computers

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Desktop Hardware and Microsoft 365 Implementation Design and Support Services

### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 30237000 - Parts, accessories and supplies for computers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

Desktop Hardware and Microsoft 365 Implementation Design and Support Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possibility of up to two voluntary one-year extensions.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Suitability criteria are outlined in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Details of the conditions are set out in the procurement documents. These include conditions relating to service levels and service credits and/or the right to terminate for less than the minimum acceptable performance levels.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

Accelerated procedure

Justification:

Urgent business requirement. Upgrade to existing IT systems and infrastructure required as a result of the COVID 19 pandemic to support business critical processes.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 May 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The right is reserved not to proceed or not to award a contract for the whole or any part of proposed procurement. Neither the contracting authority nor any person whose behalf of whom this procurement is undertaken is to be liable for any costs incurred by those expressing an interest or tendering for this contract.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-St-Albans:-Parts%2C-accessories-and-supplies-for-computers./52D44Z8JW4>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/52D44Z8JW4>

GO Reference: GO-2022422-PRO-20015889

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

See VI.4.3 below

St Albans

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The contracting authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. The Public Contracts Regulations 2015 (SI 2015 No 102) (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within 30 days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting the proceedings had arisen. The Court may extend the time limit for starting proceedings where the Court considers that there is a good reason for doing so but not so as to permit proceedings to be started more than 3 months after that date. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the contract to be "ineffective".