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Tender

## **Procured Service Arrangement for the Provision of Training**

Strathclyde Partnership for Transport  
Supplier Development Programme

F02: Contract notice

Notice identifier: 2022/S 000-010480

Procurement identifier (OCID): ocds-h6vhtk-02fd5e

Published 22 April 2022, 1:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Strathclyde Partnership for Transport

131 St Vincent Street

Glasgow

G2 5JF

#### **Contact**

Kenny Govan

#### **Email**

[procurement@spt.co.uk](mailto:procurement@spt.co.uk)

#### **Telephone**

+44 1413333738

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.spt.co.uk](http://www.spt.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10382](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10382)

**I.1) Name and addresses**

Supplier Development Programme

Montrose House, 154 Montrose Crescent

Hamilton

ML3 6LB

**Email**

[info@sdpsscotland.co.uk](mailto:info@sdpsscotland.co.uk)

**Telephone**

+44 1698453651

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

[www.sdpScotland.co.uk](http://www.sdpScotland.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16527](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16527)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersScotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersScotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersScotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Transport

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Procured Service Arrangement for the Provision of Training

Reference number

21-205

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The contract to be formed as a result of this tender will be a Procured Service Arrangement (PSA), which is a hybrid Framework/DPS with multiple service providers and will be open to suitably qualified and experienced new entrants at all times over its term.

The PSA will be for the provision of a variety of training services across a multi disciplined organisation, to include IT, Health and Safety, Interpersonal skills, Change Management and will include more specialised training pertaining to the Rail and general Transport Industry.

Bidders should also note that this PSA will be accessed by the Supplier Development Programme to procure training providers for the delivery of training to private sector companies to assist them to bid for Public Sector contracts

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80400000 - Adult and other education services
- 80000000 - Education and training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80522000 - Training seminars
- 80530000 - Vocational training services
- 80531000 - Industrial and technical training services
- 80531200 - Technical training services
- 80532000 - Management training services
- 80533000 - Computer-user familiarisation and training services
- 80533100 - Computer training services
- 80540000 - Environmental training services
- 80550000 - Safety training services
- 80560000 - Health and first-aid training services
- 80561000 - Health training services
- 80562000 - First-aid training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Glasgow

#### **II.2.4) Description of the procurement**

The tender this notice refers to will be advertised as a Procured Service Arrangement (PSA), which is a hybrid

Framework/DPS with multiple service providers and will be open to suitably qualified and experienced new entrants at all times over its term.

The PSA will be for the provision of a variety of training services across a multi-disciplined organisation, to include IT, Health and Safety, Interpersonal skills, Change Management and will include more specialised training pertaining to the Rail and general Transport Industry.

Bidders should also note that this PSA will be accessed by the Supplier Development Programme to procure training providers for the delivery of training to private sector companies to assist them to bid for Public Sector contracts.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 150

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

SPT may at any point during the term procure Training Services from the awarded PSA to any value which are not specifically referenced within the original Scope of Services.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

With regards SPD question 4B.4 SPT will use Dun and Bradstreet's DBAi financial reporting system to assess the financial stability of bidders.

In the event that the bidder does not have a Dun and Bradstreet rating or they consider that the rating has been adversely affected by factors which they can offer mitigating evidence for, we will use financial ratios to evaluate a bidder's financial status. In this scenario Bidders must confirm within their response to question 4B.4 within the Qualification Envelope, the ratio name and value of the 3 financial ratios listed as taken from their own Accounts.

Minimum level(s) of standards possibly required

Bidders with a Failure Score of 51 or above on the DBAi system will be deemed to have evidenced satisfactory financial stability. Bidders must confirm within their response to question 4B.4 within the Qualification Envelope, the value of their D&B Failure Score.

The Financial ratios used in the absence of a DBA' score are:

Profitability – this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio;

Liquidity – this value is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to one then it is a pass for this ratio;

Gearing – this value is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than or equal to 100% it is considered a pass for this ratio.

Where 2 out of the 3 ratios cannot be met, we may then take account of other factors when assessing financial viability and the risk to the organisation, providing that the Bidder can submit acceptable evidence to substantiate any of the mitigating criteria.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria



Strathclyde Partnership for Transport (SPT) invites bids from providers who can demonstrate experience in delivering training in any of the following categories of service:

Cat 1 - Business Improvement/Consultancy & Facilitation Services

Cat 2 - First Aid

Cat 3 - Health & Safety

Cat 4 - Health & Safety (Railway Engineering and Associated Training)

Cat 5 - IT/Computer skills/eLearning

Cat 6 - Personal Development & Soft Skills

Cat 7 - Public Sector Tenders Bidder Training

Bidders will require to fully evidence their organisation's previous experience in delivering training within each Category they are bidding to be considered for appointment to.

Minimum level(s) of standards possibly required

In answering 4C1.2 within the SPD, Bidders should provide at least two separate previous recent examples of where they have undertaken similar work to that described within any Category of Service within the Scope of Services.

Strathclyde Partnership for Transport may contact the organisations you have noted upon your evidence to discuss how you have worked with them.

These examples will be evaluated on a Pass/Fail basis i.e. either the experience is evidenced or it is not.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-030183](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 May 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 June 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 120 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 20986. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Similar to the award of a standard Framework or DPS, it is accepted that it is difficult to achieve any meaningful Community Benefits (CB's) via the award of a PSA due to the absence of any guarantee of spend, volume or duration.

Where services of a significant value in any category are procured via mini tender, Community Benefit requirements may be included as part of the Technical evaluation. Where they are not however included and in instances where Direct Award is used as the method of procurement, the undernoted process will apply:

On the anniversary of each year of the PSA when actual expenditure is known, the Provider will be required to deliver CB's in the following year to the value of the points conversant to their income in the previous year using the matrix provided within the tender, which is based upon the allocation of CB points to overall value.

(SC Ref:691008)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sherriff and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Telephone

+44 1414298888

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