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Tender

Insurance Tender 2024 - Linstone Housing Association

Linstone Housing Association Ltd

F02: Contract notice

Notice identifier: 2024/S 000-010472

Procurement identifier (OCID): ocds-h6vhtk-044eaa

Published 29 March 2024, 10:26am

Section I: Contracting authority

I.1) Name and addresses

Linstone Housing Association Ltd

17 Bridge Street

Linwood

PA3 3DB

Contact

Kennedy Chilambe

Email

kchilambe@linstone.co.uk

Telephone

+44 1505384104

Fax

+44 1505382384

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

www.linstone.co.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11884

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Tender 2024 - Linstone Housing Association

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Insurance Services Claims Handling and Risk Management Services

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

17 Bridge St, Linwood, Paisley PA3 3DB

II.2.4) Description of the procurement

Insurance Services - Claims Handling and Risk Management Services. Covering:

Material Damage

Business Interruption

Contract Works

Casualty

Motor

Engineering

Additional Covers

II.2.5) Award criteria

Quality criterion - Name: Quality of Service Delivery & Team / Weighting: 25

Quality criterion - Name: Social Housing Sector Experience / Weighting: 10

Quality criterion - Name: Claims Handling & Management / Weighting: 15

Quality criterion - Name: Risk Management, Added Value & Community Benefits /
Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible additional 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

"Directors & Officers Liability (Including Crime)"

"Cyber Liability Insurance"

"Personal Accident"

"Legal Expenses"

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Relevant FCA/PRA registration as well as significant experience providing insurance Services to similar organisations. Strong Insurance Rating (such as S&P AA rating) and good claims to Payments ratio

III.1.2) Economic and financial standing

List and brief description of selection criteria

Good Credit Rating by organisations such as S&P, Finch and Moody's

Minimum level(s) of standards possibly required

Minimum A rating by S&P or equivalent

III.1.3) Technical and professional ability

List and brief description of selection criteria

Relevant Insurance Qualifications by the Team handling Linstone's Portfolio and Significant Housing Association claims handling experience

Minimum level(s) of standards possibly required

Minimum Level 3 Certificate in Insurance

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Companies appropriately registered with the FCA and RCA for provision of Insurance Services

III.2.2) Contract performance conditions

Marks awarded for Communities Benefit

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

3 May 2024

Local time

3:00pm

Place

17 Bridge Street, Linstone Housing Association

Information about authorised persons and opening procedure

Leadership Team Linstone Housing Association

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=762495.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:762495)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=762495

VI.4) Procedures for review

VI.4.1) Review body

Paisley Sheriff Court

3 St James Street

Paisley

PA3 2HL

Email

paisley@scotcourts.gov.uk

Telephone

+44 1418875291

Fax

+44 1418876702

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/paisley-sheriff-court-and-justice-of-the-peace-court>