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Tender

## **Educational and Non-Educational Furniture - Y21032**

Kent County Council (t/a KCS)

F02: Contract notice

Notice identifier: 2021/S 000-010404

Procurement identifier (OCID): ocds-h6vhtk-02b015

Published 12 May 2021, 12:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

#### **Contact**

Mr Ian Day

#### **Email**

[ian.day@csltd.org.uk](mailto:ian.day@csltd.org.uk)

#### **Telephone**

+44 1622236697

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=4bc027f4-0cb3-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=4bc027f4-0cb3-eb11-810c-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Educational and Non-Educational Furniture - Y21032

Reference number

DN543466

#### **II.1.2) Main CPV code**

- 39130000 - Office furniture

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This Framework is for the provision of Educational, Non-Educational, Outdoor Early Years and Hire Furniture

The Agreement is divided into 5 Lots.

Lot 1 Educational Furniture

Lot 2 Non-Educational Furniture

Lot 3 Outdoor Furniture

Lot 4 Early Years Furniture

Lot 5 Hire Furniture

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Educational Furniture

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This LOT is divided into 5 Categories as labelled below. Tenderers may submit for all or one of the categories but MUST as a minimum be able to supply the basket of goods stated as well as other ranges of similar products.

#### **Category 1 – Tables and Desks**

A range of educational classroom tables and desks of various shapes, frame styles, tops, edges and finishes, available in modular and in single units. Steel frames to have a minimum wall thickness of 1.5mm, range offering to include tilt top, examination, height adjustable, science, project, teacher and IT. This list is not exhaustive and if other tables are available, please include in your response.

A recycled option also applies here if applicable.

#### **Category 2 – Seating including Soft and Breakout**

A range of educational classroom chairs, stools, teacher's chairs and swivel chairs available in a variety of styles. Fixed height chairs to be compliant to BSEN 1729 part 1 and or 2. Range of soft seating and breakout furniture, both modular and single units in a variety of shapes, styles and finishes. Range of screens both linking and free standing in a variety of sizes, shapes and materials.

#### **Category 3 – Storage and Cloakroom**

Educational classroom storage units, including wooden, metal and plastic construction

both static and mobile, cupboards with lockable/without doors all for use with or without trays or shelves.

Range of storage units both tray and other variations to hold up to A1 paper and other items.

Cloakroom furniture range(s) mobile, static, wall fixed, individual hooks in a variety of materials styles and finishes.

Lockers – A variety of sizes in various materials in both off the shelf and bespoke.

Range of library shelving, display, book storage, in a variety of styles, finishes and materials.

#### Category 4 – Dining

Range of dining requirement to include tables, benches and seating covering fixed, folding, tilt top, wall mounted and retractable available in a variety of materials, styles, shapes and finishes A recycled option also applies here if applicable.

#### Category 5 – Staging

Range of staging covering school requirements to include fixed, mobile, demountable and retractable available in a variety of styles, designs, finishes and materials

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

Non- Educational Furniture

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot relates to the supply of Non-Educational Furniture this includes a range of office desks (with seating), storage, breakout and reception areas, display/presentation boards and PPE screens. This will cover a range of sizes, colours, materials and products within the categories specified

This LOT is divided into 6 Categories as labelled below. Tenderers may submit for all or one of the categories but MUST as a minimum be able to supply the basket of goods as stated as well as other ranges of similar products.

Category 1 – Office desks, meeting tables and chairs (including table and chair sets)

Range of office desks, meeting tables and chairs, including folding and flip-top in a variety of sizes, styles, finishes and shapes.

A recycled range can be offered where applicable.

Category 2 – Storage

Full range of office storage including filing cabinets, tambour units, pedestals, multi-drawer units, pigeon-hole units, filing units and safes.

Category 3 – Breakout and Reception

A range of breakout furniture including single units to modular in a variety of shapes and sizes including acoustic, breakout, sofas, all various finishes, styles, and materials together with a range of complementary coffee tables.

Category 4 – Office Seating and Chairs

A range of office seating including operator chairs with lumbar support options; visitor/meeting chairs and all other options such as banquet chairs. Range of folding chairs both linking and unlinked together with associated storage trolley.

Category 5 – Display and Presentation

A range in various styles, finishes, and materials, to include whiteboards magnetic and non- magnetic including themed, notice/display boards both open and covered, to include compliant range to BSEN13501-1 reaction to fire test. (Certification required).

Range of revolving or height adjustable whiteboards (magnetic and non-magnetic) and noticeboards/ display boards with a surface that can be pinned in a variety of finishes, poster frames, information and sign stands, literature display/dispensers, folding display, presentation panels and kits, divider screens of all sizes and styles together, exterior showcases and signage.

#### Category 6 – PPE Screens

A range of PPE products to include screens, desk dividers and sneeze screens in acrylic, moveable and removeable

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

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## **II.2) Description**

### **II.2.1) Title**

Outdoor Furniture

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

This Lot relates to the supply of Outdoor furniture this range will include outdoor benches/tables and noticeboards. The benches and tables will be rust resistant or recyclable and the noticeboards will be post/wall mountable. This will cover a range of sizes, materials, products and colours within the categories listed.

This LOT is divided into 3 Categories as labelled below. Tenderers may submit for all or one of the categories but MUST as a minimum be able to supply the basket of goods as stated as well as other ranges of similar products.

##### **Category 1 – Benches**

Range of outdoor seating to include junior, picnic and arc benches in a variety of materials and sizes

A recycled range can be offered where applicable.

##### **Category 2 – Outdoor Tables**

To include junior, adult, compact and picnic tables in a range of materials and sizes

##### **Category 3 – Noticeboards**

A range of Noticeboards to include single and double sided, post or wall mounted in a variety of sizes and colours

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

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Select Organisation - Commercial Services

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## **II.2) Description**

### **II.2.1) Title**

Early Years Furniture

Lot No

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot relates to the supply of Early Years Furniture this will include a range of Cloakroom furniture, tables/chairs, storage, soft furnishings, sleep and changing areas, zones/room areas and outdoor. This will cover a range of sizes, materials, products and colours within the categories listed.

This LOT is divided into 6 Categories as labelled below. Tenderers may submit for all or one of the categories but MUST as a minimum be able to supply the basket of goods as stated as well as other ranges of similar products.

#### **Category 1 – Cloakroom Furniture**

A range of early years cloakroom furniture including peg units, free standing and wall mountable cubby units, storage benches for shoes and bags and welly storage wall mounted and mobile.

#### **Category 2 – Tables and Chairs**

A range of tables to include height adjustable and fixed height in various shapes and sizes along with early years chairs and low teacher chairs. Chair and table sets.

#### **Category 3 – Storage**

A range of storage to include shelf, kinder, easy access, mobile, open and book and tray storage. Available in a variety of finishes and materials

#### **Category 4 – Soft Furnishings**

A range of soft sofas, chairs, bean bags and cushions. To also include early year themed mats

#### **Category 5 – Sleep & Changing**

A range of sleep pods, sleep mats and sleep mat storage. Baby changing units both mobile and with steps. Dropside cots and evacuation cots. All in various shapes, colours, sizes and materials.

#### Category 6 – Outdoor Furniture

A range of storage sheds and benches, tables and activity tables, chairs and story telling chairs, benches and table & chair and table & bench sets

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

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Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

Hire Furniture

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

KCS requires to offer a furniture hire service to its customers with a varied range of products. This range of products should include but not be limited to exam chairs and tables, banqueting products and lecture options.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

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Select Organisation - Commercial Services

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Following the instruction from herein

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

16 June 2021

Local time

2:15pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.3) Additional information**

Other public bodies will have access to this Framework Agreement but may only do so with the agreement of the Contracting Authority. Those organisations who may wish to access this Framework Agreement will be members, affiliates and associates of the CBC Group, local government authorities, the police service, the fire service, the NHS and NHS trusts, housing associations, third sector organisations, academic centres (including Academies), free schools, publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands, Northern Ireland and Isle of Man.

LOCAL AUTHORITY COUNCILS:

England:

County, Unitary, District, Borough, and Metropolitan Councils. (Parish and Community Councils are also permissible users). See link:

<https://www.registers.service.gov.uk/registers>

<https://www.local.gov.uk/topics>

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Northern Ireland: Administered across 26 Districts of Northern Ireland. See link:

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link:

<http://www.cosla.gov.uk/scottish-local-government>

Wales: Administered across 22 Council areas. See link:

<http://wales.gov.uk/topics/localgovernment/?skip=1andlang=en>

Isle of Man: Administered across 22 local authorities, consisting of 4 town authorities, 2 district authorities, 2 village authorities, and 14 parish authorities.

<https://www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/>

Channel Islands:

<https://www.gov.je/Government/Departments/Pages/default.aspx>

<https://www.gov.gg/article/152949/Government-Departments>

EMERGENCY SERVICES:

POLICE:

National

<https://www.btp.police.uk/>

<http://www.mod.police.uk>

<http://www.npas.police.uk/>

England

<http://www.police.uk/forces.htm>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Northern Island

<https://www.police.uk/northern-ireland/>

## Scotland

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

## Wales

<https://www.police.uk/dyfed-powys/>

<https://www.police.uk/gwent/>

<https://www.police.uk/north-wales/>

<https://www.police.uk/south-wales/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

## Isle of Man

<https://www.iompolice.im/>

## Channel Islands

<https://jersey.police.uk/>

<http://www.guernsey.police.uk/>

## FIRE and RESCUE

UK – England, Scotland, Northern Ireland, Wales, IOM

<http://www.fireservice.co.uk/information/ukfrs/>

<https://www.ukfirestations.co.uk/brigades>

## Channel Islands

<https://www.gov.je/Government/Departments/HomeAffairs/Pages/default.aspx>

## MARITIME AND COASTGUARD AGENCY

UK – England, Scotland, Northern Ireland, Wales, IOM

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/access-and-opening>

Isle of Man

<https://www.gov.im/coastguard>

Channel Islands

<http://www.ports.je/JerseyCoastguard/Pages/default.aspx>

<https://www.rnli.org.gg/guernseys-lifeboat/>

NHS/HEALTH BODIES AND AMBULANCE SERVICES:

England

<https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

East Midlands Ambulance Service NHS Trust

<http://www.emas.nhs.uk>

East of England Ambulance Service NHS Trust

<http://www.eastamb.nhs.uk>

London Ambulance Service NHS Trust

<http://www.londonambulance.nhs.uk>

North East Ambulance Service NHS Foundation Trust

<http://www.neas.nhs.uk>

North West Ambulance Service NHS Trust

<http://www.nwas.nhs.uk>

South Central Ambulance Service NHS Foundation Trust

<http://www.southcentralambulance.nhs.uk>

South East Coast Ambulance Service NHS Foundation Trust

<http://www.secamb.nhs.uk>

South Western Ambulance Service NHS Foundation Trust

<https://www.swast.nhs.uk/welcome>

West Midlands Ambulance Service NHS Trust

<http://www.wmas.nhs.uk>

Yorkshire Ambulance Service NHS Trust

<http://www.yas.nhs.uk>

Northern Island

<http://www.hscni.net/index.php?link=trusts>

<http://www.niamb.co.uk/>

Scotland

<https://www.scot.nhs.uk/organisations/>

<http://www.scottishambulance.com/WhatWeDo/Default.aspx>

Wales

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<https://www.ambulance.wales.nhs.uk/>

Isle of Man

<https://www.gov.im/about-the-government/departments/health-and-social-care/>

<https://www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-service/>

Channel Islands

<https://www.gov.je/Government/Departments/HealthSocialServices/Pages/index.aspx>

<https://www.gov.gg/article/119652/Health-Social-Care--Wellbeing>

<https://www.gov.je/pages/contacts.aspx?contactid=87>

<https://stjohn.gg/>

## CENTRAL GOVERNMENT DEPARTMENTS AND THEIR AGENCIES:

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

## REGISTERED SOCIAL LANDLORDS:

Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives.

### England

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

### Scotland

<https://directory.scottishhousingregulator.gov.uk/Pages/Datasets-and-Reports.aspx>

### Northern Ireland

<https://www.nidirect.gov.uk/contacts/housing-associations>

### Wales

<https://gov.wales/>

### Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts/>

### Channel Islands

<https://www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx>

<http://www.gha.gg/>

## EDUCATIONAL ESTABLISHMENTS:

Nursery, primary, middle or high schools, secondary schools, Academies, free schools, special schools, Pupil Referral Units (PRU), further education colleges, universities.

UK – England, Scotland, Northern Ireland, Wales

<http://www.schoolswebdirectory.co.uk/index.php>

<https://get-information-schools.service.gov.uk/>

<https://www.hefcw.ac.uk/>

<http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx>

Isle of Man

<https://www.gov.im/categories/education-training-and-careers/schools-and-colleges/>

Channel Islands

<https://www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx>

<https://www.gov.gg/article/163185/Education-Working--Retiring>

## CHARITIES

England and Wales

<https://www.gov.uk/government/organisations/charity-commission>

Scotland

<http://www.oscr.org.uk/>

Northern Ireland

<https://www.charitycommissionni.org.uk/charity-search/>

Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/charities/index-of-registered-charities-and-departmental-information/>

Channel Islands

<http://www.jerseycharities.org/members>

<http://www.charity.org.gg/Find>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Commercial Services Kent Ltd

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[csgprocurement@csltd.org.uk](mailto:csgprocurement@csltd.org.uk)

Country

United Kingdom