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Tender

## **Insurance coverage and associated service (excluding Broker Services) - A974**

Swale Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-010398

Procurement identifier (OCID): ocds-h6vhtk-03bdde

Published 11 April 2023, 4:58pm

The closing date and time has been changed to:

**24 May 2023, 9:30am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swale Borough Council

Swale House, East Street

Sittingbourne

ME10 3HT

#### **Contact**

Miss Charlotte Knowles

#### **Email**

[charlotteknowles@swale.gov.uk](mailto:charlotteknowles@swale.gov.uk)

**Telephone**

+44 1795417584

**Country**

United Kingdom

**Region code**

UKJ4 - Kent

**Internet address(es)**

Main address

<http://www.swale.gov.uk/>

Buyer's address

<http://www.swale.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=0c0d0c44-24b4-ed11-811f-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=0c0d0c44-24b4-ed11-811f-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance coverage and associated service (excluding Broker Services) - A974

Reference number

DN657944

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swale Borough Council is inviting Expressions of Interest to tender for Insurance coverage and associated service (excluding Broker Services).

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,231,812

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot No

1-8

#### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

### **II.2.4) Description of the procurement**

Insurance coverage and associated service (excluding Broker Services).

- Lot 1: Property including Computers, Contract Works, Business Interruption, Special (all) risks and Money
- Lot 2: Commercial & Industrial properties let to tenants
- Lot 3: Casualty insurance including Employers/Public/Products Liability, Officials Indemnity, Professional Negligence, Hirers Liability.
- Lot 4: Fidelity Guarantee
- Lot 5: Motor Fleet insurance
- Lot 6: Personal Accident
- Lot 7: Engineering services (Inspection and Insurance)
- Lot 8: Package encompassing Lot 1 – Property, Lot 3 – Casualty and Lot 5 – Motor Fleet.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

31 July 2023

This contract is subject to renewal

Yes

Description of renewals

The Council may extend the contract for two further periods of one year.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

15 May 2023

Local time

12:00pm

Changed to:

Date

24 May 2023

Local time

9:30am

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 May 2023

Local time

9:15am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom