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Tender

## **Further Procurement of the Housing Loss Prevention Advice Services from September 2023**

The Legal Aid Agency

F02: Contract notice

Notice identifier: 2023/S 000-010376

Procurement identifier (OCID): ocids-h6vhtk-03bdcf

Published 11 April 2023, 3:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Legal Aid Agency

102 Petty France

London

SW1H 9AJ

#### **Email**

[civiltenders@justice.gov.uk](mailto:civiltenders@justice.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

#### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/legal-aid-agency>

Buyer's address

<https://www.gov.uk/government/organisations/legal-aid-agency>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.gov.uk/government/organisations/legal-aid-agency>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://legalaidsolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Other activity

other public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Further Procurement of the Housing Loss Prevention Advice Services from September 2023

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Legal Aid Agency (“LAA”) is inviting Tenders to deliver the publicly funded Housing Loss Prevention Advice Services (“HLPAS”) in 11 areas, to commence on 1 September 2023. Successful Applicants will be awarded a Schedule to provide HLPAS Contract Work.

Schedules will form part of the 2018 Standard Civil Contract (“2018 Contract”) which is the primary contractual arrangement between the LAA and contracted organisations delivering civil legal aid services.

It will be a requirement that holders of a HLPAS Schedule hold a 2018 Contract which includes a specific authorisation to conduct Housing and Debt Contract Work (“2018 Housing and Debt Contract”) i.e. the face-to-face delivery of legal aid advice on Housing & Debt matters that are not covered by HLPAS.

#### **HLPAS Contract Work**

The LAA is inviting Tenders for the delivery of HLPAS Contract Work which is set out in the HLPAS Information for Applicants (“HLPAS IFA”)

#### **2018 Housing and Debt Contract**

The LAA is inviting also Tenders for the delivery of Housing and Debt Contract Work which is set out in the Housing & Debt Information for Applicants (“Housing and Debt IFA”)

Applicants should note that to be eligible to Tender for a 2018 Housing and Debt Contract as part of this procurement process they must also submit a compliant Tender to deliver HLPAS Contract Work (a “HLPAS ITT Response”).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Birkenhead

Lot No

1 - Birkenhead

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKD74 - Wirral

Main site or place of performance

Birkenhead County Court and Family Centre

#### **II.2.4) Description of the procurement**

Birkenhead HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Crewe

Lot No

2 - Crewe

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Crewe County Court and Family Court

#### **II.2.4) Description of the procurement**

Crewe HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Cheltenham, Gloucester

Lot No

3 - Cheltenham, Gloucester

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKC13 - Darlington

Main site or place of performance

Gloucester and Cheltenham County and Family Court

### **II.2.4) Description of the procurement**

Cheltenham, Gloucester HLPAS Contract Work

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Dartford

Lot No

4 - Dartford

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

Main site or place of performance

Dartford County Court and Family Court

#### **II.2.4) Description of the procurement**

Dartford HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No



### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

## **II.2) Description**

### **II.2.1) Title**

Hull

Lot No

5 - Hull

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of

Main site or place of performance

Kingston-upon-Hull Combined Court Centre

### **II.2.4) Description of the procurement**

Hull HLPAS Contract Work

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

## **II.2) Description**

### **II.2.1) Title**

Liverpool

Lot No

6 - Liverpool

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

Main site or place of performance

Liverpool Civil and Family Court

#### **II.2.4) Description of the procurement**

Liverpool HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

### **II.2.1) Title**

Leicester

Lot No

7 - Leicester

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

Main site or place of performance

Leicester County Court and Family Court

### **II.2.4) Description of the procurement**

Leicester HLPAS Contract Work

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

## **II.2) Description**

### **II.2.1) Title**

Telford

Lot No

8 - Telford

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKG22 - Shropshire CC

Main site or place of performance

Telford County Court and Family Court

### **II.2.4) Description of the procurement**

Telford HLPAS Contract Work

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Wigan

Lot No

9 - Wigan

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

Wigan County Court and Family Court

#### **II.2.4) Description of the procurement**

Wigan HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Salisbury and Swindon

Lot No

10 - Salisbury and Swindon

**II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

**II.2.3) Place of performance**

NUTS codes

- UKK15 - Wiltshire CC

Main site or place of performance

Salisbury Law Courts & Swindon Combined Court

**II.2.4) Description of the procurement**

Salisbury and Swindon HLPAS Contract Work

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union



funds: No

#### **II.2.14) Additional information**

Price will not be assessed as part of this procurement

### **II.2) Description**

#### **II.2.1) Title**

Southampton

Lot No

11 - Southampton

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Southampton Combined Court Centre

#### **II.2.4) Description of the procurement**

Southampton HLPAS Contract Work

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Price will not be assessed as part of this procurement

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Walloon

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28 April 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

28 April 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Legal Aid Agency

102 Petty France

London

SW1H 9AJ

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Legal Aid Agency

102 Petty France

London

SW1H 9AJ

Email

[civiltenders@justice.gov.uk](mailto:civiltenders@justice.gov.uk)

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Legal Aid Agency

102 Petty France

London

SW1H 9AJ

Country

United Kingdom