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Planning

## **Financial Administration and Management of Scottish Government Heat and Energy Efficiency grant and loan schemes**

Scottish Government

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-010369

Procurement identifier (OCID): ocids-h6vhtk-03bdce

Published 11 April 2023, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Contact**

Gary Crombie

#### **Email**

[gary.crombie@gov.scot](mailto:gary.crombie@gov.scot)

**Telephone**

+44 7392287522

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Financial Administration and Management of Scottish Government Heat and Energy Efficiency grant and loan schemes

#### **II.1.2) Main CPV code**

- 71314300 - Energy-efficiency consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government is seeking a service provider to undertake the financial administration and management of a number of its open, closed and future heat and energy efficiency loan and grant schemes. The majority of the schemes are demand led and it should be noted that the actual value of the contract may be significantly less than the maximum estimated value outlined in II.1.5 if forecast volumes are not realised.

#### **II.1.5) Estimated total value**

Value excluding VAT: £61,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66172000 - Financial transaction processing and clearing-house services
- 66190000 - Loan brokerage services
- 79940000 - Collection agency services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The Scottish Government is seeking a service provider to undertake the financial administration and management of a number of its heat and energy efficiency loan and grant schemes. It is anticipated that the new contract will commence in December 2023. However, this may be subject to change at the time of issuing the contract notice.

The service provider will assume the management and administration of 17 grant and loan schemes. Some schemes are open to new applications and others are closed. The Scottish Government may also introduce new schemes through this contract. The service provider will have to deliver the following across those individual schemes:

- Application processing and decision making
- Administration of loan and grant payments
- Administration of loan repayments
- Records management
- Liaison with advice partners to maintain an effective and efficient customer journey

### **II.2.14) Additional information**

At the time of publication of the PIN the contract will be for 36 months with 2 x 12 months optional extensions to be invoked at Scottish Ministers discretion. However, this may be subject to change at the time of issuing the contract notice.

### **II.3) Estimated date of publication of contract notice**

24 April 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Any organisation intending to bid for this opportunity must be registered with the Financial Conduct Authority at the time of contract award. Please note this Prior Information Notice supersedes the notice published on 20/10/2022. The notice was allocated the reference number 20221020-000023

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=728814](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=728814).

(SC Ref:728814)