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Contract

## **Administration and Management of the Community and Renewable Energy Scheme (CARES)**

Scottish Government

F03: Contract award notice

Notice identifier: 2021/S 000-010361

Procurement identifier (OCID): ocds-h6vhtk-02afea

Published 12 May 2021, 8:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

5 Atlantic Quay

Glasgow

#### **Email**

[Paul.packett@gov.scot](mailto:Paul.packett@gov.scot)

#### **Telephone**

+44 1412425962

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Administration and Management of the Community and Renewable Energy Scheme (CARES)

Reference number

530820

#### **II.1.2) Main CPV code**

- 71314300 - Energy-efficiency consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Service Provider will be responsible for the delivery of the administration and recovery of all existing loan repayments and the delivery and administration of existing grant schemes for the duration of the contract which will include management of the budget for the following schemes:

2.2.1 CARES start-up grants

2.2.2 CARES Development Grants.

2.2.3 CARES Development Loans.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £3,999,832

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71314300 - Energy-efficiency consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The Scottish Government (Energy Division) is seeking a suitably qualified and experienced service provider (Service Provider), to deliver the Community and Renewable Energy Scheme (CARES) in Scotland.

The main components of CARES are local energy ownership and shared ownership both of which are facilitated through a range of interventions summarised as follows:

- CARES is designed to support the delivery of the Scottish Government's targets:
- Of 2 Gigawatts by 2030, and
- For at least half of newly consented renewable energy projects to have an element of shared ownership.
- Net zero emissions by 2045
- The Service Provider may be required to implement additional and or enhanced interventions to support decarbonisation and a more localised energy supply and demand in line with Scottish Government policy and priorities.
- Bespoke advice and support to eligible applicants on a broad range of issues involved in owning a renewable energy project, or taking a share in a commercial scheme.
- Administration and management of a range of grant and loan support schemes, from start-up grants through to post planning capital loans to help projects reach financial closure and/or reach investor readiness.
- The promotion of CARES which is mainly facilitated through a dedicated website and annual conference.
- Support for a local energy systems approach, understanding of how local energy systems are developed and operate, including integration of generation, storage, supply and demand modification technology.

The Service Provider shall be responsible for reviewing the support currently in place to

ensure it can continue to deliver the Scottish Government's ambitions and targets.

The requirement also includes:

- Loans — recovery of all existing loan repayments from current loan schemes, including those which have been closed or will no longer be available at the contract start date.
- Grants — the need to ensure recipients comply with the terms and conditions of issue.
- Administration and management including the processing, assessment and decision-making of applications received to the various funding programmes.
- Support on complex financial matters associated with investing in a renewable energy and or low carbon project including the refinancing of operational projects.

The period of contract is from 1 April 2021 to 31 March 2025.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 225-555029](#)

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## **Section V. Award of contract**

### **Contract No**

530820

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

24 March 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Energy Saving Trust

Ocean Point 1, 94 Ocean Drive

Edinburgh

EH6 6JH

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £3,999,832

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## Section VI. Complementary information

### VI.3) Additional information

ESPD will be scored on a pass/fail basis.

Question scoring methodology for Award Criteria outlined in Invitation to Tender.

0 Unacceptable Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 Poor Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains

insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 Acceptable Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details

on how the requirement will be fulfilled in certain areas.

3 Good Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on

how the requirements will be fulfilled.

4 Excellent Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a

thorough understanding of the requirement and provides details of how the requirement will be met in full.

Please note there are minimum requirements concerning Cyber Security for this contract to which a pass/fail marking will be included in the ITT. A contract condition for this procurement requires the Tenderer to comply with the minimum security requirements.

The total budget established for this contract of 4,000,000 GBP includes for the 4 years of the contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 17397. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the

Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

The terms and conditions included the detail of the requirements in respect of sub contracting arrangements.

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

(SC Ref:653693)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court 27

Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>