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Tender

ENU Student Accommodation Cleaning

Edinburgh Napier University

F02: Contract notice

Notice identifier: 2025/S 000-010342

Procurement identifier (OCID): ocds-h6vhtk-04c1fa

Published 20 March 2025, 11:16am

Section I: Contracting authority

I.1) Name and addresses

Edinburgh Napier University

Sighthill Campus, 9 Sighthill Court

EDINBURGH

EH11 4BN

Contact

Steph Buchanan

Email

s.buchanan2@napier.ac.uk

Telephone

+44 1314552983

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

www.napier.ac.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00340

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ENU Student Accommodation Cleaning

Reference number

500PF-ENU-2425-PRF1089

II.1.2) Main CPV code

- 90911100 - Accommodation cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Edinburgh Napier University has a requirement for two service providers to provide cleaning services across our three student accommodation sites (Bainfield, Orwell Terrace, and Slateford Road). The scope covers weekly cleans, deep cleans and summer commercial cleans.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for one lot only

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Bainfield Deep Cleans and Summer Commercial Cleans (incl. housekeeping) at Bainfield and Orwell Terrace

Lot No

1

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services
- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Bainfield Napier University Student Accommodation - 6 Bainfield Dr, Edinburgh EH11 1AR

and

Orwell Terrace Student Accommodation - 24B Orwell Terrace, Edinburgh EH11 2DY.

II.2.4) Description of the procurement

ENU has a requirement for a service provider to provide cleaning services at the Bainfield and Orwell Terrace Student Accommodation sites.

This lot is for the deep cleans required at Bainfield (required in June, August and January each year) and for the Summer Commercial Cleans, which is inclusive of house keeping (bed-making, linen duties etc.) at Bainfield and Orwell Terrace Student Accommodation sites during July-September each year.

II.2.5) Award criteria

Quality criterion - Name: Quality Assurance / Weighting: 18

Quality criterion - Name: Business Continuity / Weighting: 12

Quality criterion - Name: Health & Safety / Weighting: 9

Quality criterion - Name: Sustainable Procurement Environmental / Weighting: 3

Quality criterion - Name: Lot 1 Methodology / Weighting: 9

Quality criterion - Name: Lot 1 Methodology – Key Personnel and Management of

Contract / Weighting: 9

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

2 June 2025

End date

1 June 2028

This contract is subject to renewal

Yes

Description of renewals

The Contract Term shall be 3 years initially with the option to extend the contract for two separate periods of 12 months (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Weekly Cleans (All Sites) and Deep Cleans for Orwell Terrace and Slateford Road

Lot No

2

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Bainfield Accommodation - 6 Bainfield Dr, Edinburgh EH11 1AR

Orwell Terrace Accommodation - 24B Orwell Terrace, Edinburgh EH11 2DY

Slateford Road Accommodation - 1 Slateford Rd, Edinburgh EH11 1FE

II.2.4) Description of the procurement

ENU has a requirement for a service provider to provide cleaning services at the Bainfield, Orwell Terrace, and Slateford Road Student Accommodation sites.

This lot is for the Weekly cleans (all 3 sites) as well as the deep cleans for both Orwell Terrace and Slateford Road (required in June, August, and January each year).

II.2.5) Award criteria

Quality criterion - Name: Quality Assurance / Weighting: 18

Quality criterion - Name: Business Continuity / Weighting: 12

Quality criterion - Name: Health & Safety / Weighting: 9

Quality criterion - Name: Sustainable Procurement Environmental / Weighting: 3

Quality criterion - Name: Lot 2 Methodology / Weighting: 9

Quality criterion - Name: Lot 2 Methodology – Key Personnel and Management of Contract / Weighting: 9

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

2 June 2025

End date

1 June 2028

This contract is subject to renewal

Yes

Description of renewals

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-038964](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 April 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 April 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In 3-5 years dependent upon contract extensions

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Professional Risk Indemnity: GBP5M

Employer's (Compulsory) Liability: GBP10M

Public Liability: GBP10M

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 28552. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:793391)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers St

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom