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Tender

## **Driver Risk Assessment & Training Services**

SEVERN TRENT WATER LIMITED

Hafren Dyfrdwy Limited (HD)

Severn Trent Services Operations UK Limited

F05: Contract notice – utilities

Notice identifier: 2021/S 000-010333

Procurement identifier (OCID): ocds-h6vhtk-02afce

Published 11 May 2021, 7:16pm

The closing date and time has been changed to:

**10 June 2021, 5:00pm**

See the [change notice](#).

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

SEVERN TRENT WATER LIMITED

2 St. Johns Street

COVENTRY

CV12LZ

#### **Contact**

Amarjit Chauhan

#### **Email**

[amarjit.chauhan@severntrent.co.uk](mailto:amarjit.chauhan@severntrent.co.uk)

**Telephone**

+44 7702544078

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.stwater.co.uk](http://www.stwater.co.uk)

**I.1) Name and addresses**

Hafren Dyfrdwy Limited (HD)

2 St. Johns Street

Wrexham

CV12LZ

**Contact**

Amarjit Chauhan

**Email**

[amarjit.chauhan@severntrent.co.uk](mailto:amarjit.chauhan@severntrent.co.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.hdcymru.co.uk>

**I.1) Name and addresses**

Severn Trent Services Operations UK Limited

2 St. Johns Street

Coventry

CV12LZ

**Contact**

Amarjit Chauhan

**Email**

[amarjit.chauhan@severntrent.co.uk](mailto:amarjit.chauhan@severntrent.co.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.stwater.co.uk](http://www.stwater.co.uk)

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://discovery.ariba.com/rfx/10340472>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://discovery.ariba.com/rfx/10340472>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.6) Main activity**

Other activity

Water & Sewage Removal and Treatment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Driver Risk Assessment & Training Services

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

ST Group Companies wish to continue to reduce driving risk through a range of assessment and training measures which include:

- Individual driver risk assessments

- Training interventions to address different risk levels and requirements.
- Accurate and regular checks of our employee driving licence qualifications.
- Practical vehicle and licence category training to deliver operational competence and legal compliance.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Driver Risk assessment and Associated Learning

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 34151000 - Driving simulators
- 34152000 - Training simulators

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Lot 1 - Driver Risk assessment and Associated learning

- Access to an individual risk assessment tool for all business drivers. The assessment can be completed electronically and on mobile devices, tablets etc. but with contingency for those staff without access to e-mail or electronic devices.
- Engaging and relevant - the assessments will be tailored to reflect different situational and behavioural risk factors such as vehicle type, levels of driver experience etc and may draw on real time telematics or app-based data.

- Comprehensive reporting with overall risk summaries and explanation of typical behaviours associated with specific risk categories as well as initial advice and guidance about reducing risk.

In addition to the risk assessment tool there are specific training requirements within this Lot:

- Training interventions designed to address hazards and risks identified through the risk assessment. The interventions should be aligned with specific risk categories and will be blended to form individual learning pathways.
- Bite-sized learning modules which will typically be video-based, will be used to create continuous engagement opportunities and will supplement more formal e-learning, classroom training and / or practical 'in vehicle' instruction.
- New starters at the ST Group Companies would be included as part of the audience for risk assessment and training - assuming they drive a company vehicle or undertake business mileage in a private vehicle.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension Options of up to 24 months in total. Further details set out in the procurement documents.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Driver Licence and Operational Skills Training

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 22454000 - Driving licences

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 2 - Driver Licence and Operational skills training

The Lot consists of a range of training and assessment designed to meet mandatory requirements (Licence entitlement, approved DCPC periodic training etc.) as well as training arising from the use of specific vehicle types, operational activities or driving hazards:

- Category B + E, C, C + E, C1, C1 + E Driving Licence
- DCPC accredited periodic training
- Four Wheel Drive vehicles - On and Off Road
- All-Terrain Vehicles
- Towing - for new and experienced staff

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension Options of up to 24 months in total. Further details set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Driver Licence Checking Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 22454000 - Driving licences

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 3 - Driver Licence Checking Services



This lot is all about ensuring our drivers hold the correct licence for their specific vehicle. The employee will be asked to complete a licence mandate which gives the supplier permission to complete the below checks:

- Licence periodically checked depending on how many points the licence holds
- All categories including C, C1, C+E etc
- Tachograph, LCV, CPC expiry if applicable
- Disqualification, endorsements, restrictions
- Licence expiry / Card renewal date

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension Options of up to 24 months in total. Further details set out in the procurement documents.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As stated in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

31 May 2021

Local time

5:00pm

Changed to:

Date

10 June 2021

Local time

5:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Expressions of interest should be notified via Sap Ariba on or before June 2021 with completed PQQ documents. Applicants should refer to the instructions to participants for the timetable responding to the prequalification questionnaire. There is no guarantee that a candidate will be invited to tender.

STW, HD and STS are not bound to enter into contracts with any party. There is no contractual right (express or implied) which arises from this notice or the procurement process. STW, HD and STS may terminate this the procurement process at any time.

Response to this notice, the submission of a response to the PQQ, submission of tenders and/or participation in the procurement process is at the candidates own cost and expense. There is no guarantee of volume or exclusivity under any of the lots or contracts.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Severn Trent Water

Coventry

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

STW, HD and STS will incorporate a ten (10) calendar day standstill period in accordance with the Utilities Contracts Regulations 2016. The Utilities Contracts Regulations 2016 provide for aggrieved parties who have been harmed or at risk or harm to take action in the High Court of England and Wales.