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Tender

## **Commercial Storage & Archiving Services**

The British Broadcasting Corporation (BBC)

F02: Contract notice

Notice identifier: 2022/S 000-010323

Procurement identifier (OCID): ocds-h6vhtk-032ef0

Published 20 April 2022, 5:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The British Broadcasting Corporation (BBC)

Broadcasting House, Portland Place

London

W1A 1AA

#### **Contact**

Rob Overton

#### **Email**

[rob.overton@bbc.co.uk](mailto:rob.overton@bbc.co.uk)

#### **Telephone**

+44 1234567890

#### **Fax**

+44 1234567890

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.bbc.co.uk/supplying/>

Buyer's address

<http://www.bbc.co.uk/supplying/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://bbc.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://bbc.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Broadcasting

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Commercial Storage & Archiving Services

Reference number

PROC 2022 33 RO

#### **II.1.2) Main CPV code**

- 92512000 - Archive services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The BBC is undertaking a competition for the provision of Commercial Storage and Archiving Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £25,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The tender for Commercial Storage & Archiving Services is being published in the year that the BBC celebrates its centenary, and our mission remains vital – to serve all

audiences through impartial, high-quality and distinctive output and services which inform, educate and entertain.

This contract will provide a service to store and protect our archive, whilst also enabling retrieval. The archive is a resource the BBC reuses and repurposes , across our radio , television and On-demand services.

Our archive assets have an intrinsic cultural, historical and commercial value and the move to third party storage requires the introduction of quality control and audit procedures throughout the move and commercial storage timeline.

The BBC's archive consists of approximately 10.2m archive assets made up of a number of distinct collections of which currently take up a total of 74,000 linear meterage of storage in temperature controlled vaults.

Assets are stored by collection types, in temperature and humidity controlled vaults to ensure preservation and longevity. The archive is of mix of media types including the Audio Collection, Audio, Visual & Radio (AV&R) Collection, Film Prints, Music Library, Photos and Spare technical kit, which are all necessary to support business functions.

The requirement is defined into 2 main delivery areas that make up the Services:

- a) Implementation and provision of a Storage Facility / Facilities - the provision and management of a storage facility/facilities that is/are fully functional by 31st March 2023. Manage the migration of the Archive Collections from the existing archives to the new facility/facilities by 31st December 2023.
- b) Provision of Retrieval and Returns Services - in addition to managing the archive storage facility, the contract will have the provision of a Retrieval and Returns Service in which the Supplier will manage the movement of archive assets between BBC sites and the archive storage facility.

The Contract will have a term of ten years which is expected to begin on 1st August 2022. The total value of this contract will be dependant of a number of factors including: implementation and changes to the scope of services during the contract life. The contract value range does not represent committed spend but instead represents the maximum spend that could be made over the contracts total term.

A site visit to Perivale is offered to all registered Tenderers. Dates for the visits will be the 3rd and 4th May 2022. The visits will provide Tenderers with an opportunity to review the Archive Assets and Collections, existing Assets (such as racking) how they are stored and raise any questions. As space is limited, Tenderers are requested to please nominate to the BBC a maximum of 2 key personnel to attend via Bravosolution by no later than 1500 on 28th April 2022. It is currently planned to offer 2 sessions:

5.4.1 Session 1 – 10am – 12.30pm

5.4.2 Session 2 - 1.30pm – 4pm

All visit attendees will be required to complete a Non-Disclosure Agreement (NDA) prior to the visit and photography will not be allowed. The NDA will be supplied upon application.

Further details are available on the BBC's e-sourcing Portal.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £25,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2032

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Where there is more than one economic operator, the BBC reserves the right to require a grouping of economic operators to take a particular legal form or to require a single economic operator to take primary liability or to require that each party undertakes joint and several liability.

Please register your interest in this project by taking the following steps:

1 - Register your company on the Jaggaer eSourcing portal (this is only required once):  
 1.1 Go to <https://bbc.bravosolution.co.uk> 1.2 - Click the link on the login page to register.  
 1.3 Accept the terms and conditions and click 'Continue'. 1.4 - Enter your correct business and user details. 1.5 - Note the username you chose and click 'Save' when complete. 1.6 - You will shortly receive an email with your temporary password.

2 - Express an interest in the tender: 2.1 - Login to the portal with the username/password. 2.2 - Click the 'PQQs/ITTs Open to all Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier). 2.3 - Click on the relevant PQQ/ITT to access the content. 2.4 - Click the 'Express Interest' button at the top of the page. This will move the PQQ/ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your projects only. 2.5 - You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box. 3. Responding to the tender: 3.1 - Click 'My Response' under PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining). 3.2 - You can now use the 'Messages' function to communicate with the buyer and seek any clarification. 3.3 - Note the deadline for completion, and then follow the onscreen instructions to complete the PQQ/ITT. There may be a mixture of online and offline actions for you to perform (there is detailed online help available). 3.4 You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance, please consult the online help, or contact the Jaggaer eSourcing help desk.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 May 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 May 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The BBC reserves the right not to award a contract and to annul the procurement process at any stage. Tenders and all supporting documents must be priced in sterling and all payments will be made in sterling. The contract shall be subject to English law. The awarding authority does not bind itself to accept the lowest, or any tender and reserves the right to accept part of a tender unless the tenderer expressly stipulates otherwise in the tender document.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Business and Property Courts of England and Wales

Rolls Building, 7 Rolls Building, Fetter Lane

London

EC4A 1NL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures



As stated in the Public Contracts Regulations 2015. The applicable review time limits shall be as stated in Regulations 92 and 93 Public Contracts Regulations 2015.