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Tender

Car Parking Management

Cardiff University

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-010319

Procurement identifier (OCID): ocds-h6vhtk-060116 ([view related notices](#))

Published 5 February 2026, 10:26am

Scope

Reference

CU.2101.JP

Description

A new car park management provider is required to support Travel, Transport and Parking Services to manage the university car parks. This management needs to include the use of ANPR and foot patrol officers to manage the compliance of parking at the university.

The new provider will be required to use existing signage and ANPR cameras that are owned by the university although it is acknowledged that the signage will need to be updated.

A permit management system to manage parking for university staff, students, contractors and visitors is required.

All customer facing services (including signage) where possible needs to be provided in both Welsh and English.

The Procurement will include the need for Innovation and require bidders to set out their approaches for any improvements in conjunction with the University.

Total value (estimated)

- £2,880,000 excluding VAT
- £3,456,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

2 x 12 month extension options

Main procurement category

Services

CPV classifications

- 98351000 - Car park management services

Contract locations

- UKL22 - Cardiff and Vale of Glamorgan

Participation

Legal and financial capacity conditions of participation

As stated in the ITT documents

Technical ability conditions of participation

As stated in the ITT documents

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

20 February 2026, 12:00pm

Submission type

Requests to participate

Deadline for requests to participate

3 March 2026, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/cardiffuniversity/aspx/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Suppliers to be invited to tender

Maximum 5 suppliers

Selection criteria:

Quality - Pass/Fail questions

Quality - 100% scored questions

Award decision date (estimated)

21 May 2026

Recurring procurement

Publication date of next tender notice (estimated): 4 February 2030

Award criteria

Name	Description	Type	Weighting
Quality	Quality scored	Quality	60.00%
Price	Price	Price	30.00%
Responsible Procurement	Responsible Procurement	Quality	10.00%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Conditions of participation to down select to the top 5 ranked bidders. On receipt of completed Conditions of Participation, the University will assess Conditions of Participation responses and will limit the number of Bidders that are invited to the Award stage to the top Five ranked Bidders from the Conditions of Participation (provided that they have not been excluded pursuant to other provisions of this Conditions of Participation).

Following evaluation of the Conditions of participation, the ITT will be issued to down selected bidders. The ITT will combine, Quality, site visits, presentations and Price.

Documents

Documents to be provided after the tender notice

Documents will be available to download from:

<https://in-tendhost.co.uk/cardiffuniversity/aspx/Home>

Contracting authority

Cardiff University

- Public Procurement Organisation Number: PHVT-4343-HWYR

Procurement Services

Cardiff

CF24 4HQ

United Kingdom

Contact name: Julie Price

Email: Pricejk@cardiff.ac.uk

Website: <http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales