

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/010314-2022>

Planning

## Non Clinical Staffing

Crown Commercial Service

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-010314

Procurement identifier (OCID): ocids-h6vhtk-032ee7

Published 20 April 2022, 4:00pm

## Section I: Contracting authority

### I.1) Name and addresses

Crown Commercial Service

The Capital Building, Old Hall Street

Liverpool

L3 9PP

### Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

### Telephone

+44 3450103503

### Country

United Kingdom

### NUTS code

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Public Procurement

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Non Clinical Staffing

Reference number

RM6277

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crown Commercial Service (CCS) as the Authority, on behalf of NHS Workforce Alliance wishes to bring to the attention of the market a future re-procurement of a Government collaborative framework contract (currently RM6160) for use by UK (and any Crown Dependencies) Public Sector bodies identified at VI.3) (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above Public Sector bodies have need for Non Clinical Temporary and Fixed Term Staff.

It is anticipated that an Invitation to Tender (ITT) will be issued via <https://crowncommercialservice.bravosolution.co.uk> following market engagement which will help shape the procurement approach. It is anticipated that the ITT will be published October/November 2022 with a view to a new agreement being live July 2023

Further information is included in the Additional Information section VI.3.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Admin & Clerical Supply

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: Administration and Clinical Secretarial, Finance, Accounts and Audit, HR, IM&T Information and Communication Technology, Health Informatics, Library Services, Medical Secretaries, Procurement and Suppliers, Project Management and PR

### **II.2) Description**

#### **II.2.1) Title**

Corporate Functions

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: Finance, Accounts and Audit, HR, Library services, Procurement and Suppliers, Project Management, PR, Senior Business/ Administration Management, Media Services

### **II.2) Description**

#### **II.2.1) Title**

IT & Digital Workers

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers

- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: IM&T, Information and Communication Technology, Health Informatics, Digital Workers

## **II.2) Description**

### **II.2.1) Title**

Legal Supply

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: Legal Secretary,

Solicitor Consultant, Legal Assistant, Lawyer, Principle Lawyer, Senior Lawyer

## **II.2) Description**

### **II.2.1) Title**

Scientific & Technical (Including Clinical Coding)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: Health Records Assistant, Clinical Coding Officer Entry Level,

Health Records Assistant Higher Level, Clinical Coding Officer,

Health Records Officer and Environment and Scientific Services

## **II.2) Description**

### **II.2.1) Title**

Estates, FM & Ancillary Staff

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79621000 - Supply services of office personnel
- 79622000 - Supply services of domestic help personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers: Catering, Drivers, Estates i.e. Labourer, Electrician, Plumber. Hospitality, Security, Sterile Services and Stores (and logistics)

### **II.2) Description**

#### **II.2.1) Title**

Managed Service Provider (>£2.5m)

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel

- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Temporary and Fixed Term Staff from both Employment Businesses and Employment Agencies and covers all roles detailed within Lots 1-6 where contract value exceeds £2,500,000

### **II.3) Estimated date of publication of contract notice**

1 November 2022

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

A Future Opportunity on contract finder can be found here:

<https://www.contractsfinder.service.gov.uk/Notice/9f3ca39c-6163-4459-b8ce-c5a54dc2ac69>

This Prior Information Notice is to signal an intention to commence engagement with those within the Health, Central Government & Wider Public Sector market.

CCS intends to hold market engagement sessions during April/May with Trade Bodies and suppliers interested in potentially bidding for the resulting framework contracts. We will communicate opportunities to be involved in engagement sessions via our Upcoming

Deals page at <https://www.crowncommercial.gov.uk/agreements/RM6277>. Please monitor this page for updates.

CCS will use an eSourcing system for this competition and reserves the right to use an electronic auction. The eSourcing system we will use is <https://crowncommercialservice.bravosolution.co.uk>.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

The value in II.1.5 is an indicative value over Four years

The date in II.3) is the estimated date of publication, please refer to the CCS website page <https://www.crowncommercial.gov.uk/agreements/RM6277> for updates and monitor Tenders Electronic Daily for the publication of the contract notice.

The Cyber Essentials scheme is mandatory for Central Government Contracts which involve handling personal information and providing certain ICT products and services. The Government is taking steps to further reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme. The scheme defines a set of controls which, when properly implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet.

To participate in this procurement, bidders will be required to demonstrate that they are Cyber Essentials certified for the services under and in connection with the procurement.

The bidder may be awarded a contract but shall not enter into any call off contracts with buyers until they are able to demonstrate to CCS that they meet the technical requirements prescribed by the Cyber Essentials Scheme for services under and in connection with this procurement.

The services that arise from this framework will involve the supplier holding material that has been assigned a protective marking under the Government Security Classifications Scheme (April 2014) of OFFICIAL/SENSITIVE. Bidders will be required to implement their solution in accordance with the Framework Agreement Schedule, "Security Requirement and Plan", to meet Framework Agreement requirements. This will be released at the ITT stage.

The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS), are the Authority, acting on behalf of 'NHS Workforce Alliance' a public sector collaboration.

The Contracting Authorities comprising the NHS Workforce Alliance are;

The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS), its offices are at: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

NHS London Procurement Partnership, its offices are at: 200 Great Dover Street, London SE1 4YB

NHS North of England Commercial Procurement Collaborative, its offices are at: Don Valley House, Savile Street East, Sheffield, S4 7UQ

NHS East of England Collaborative Procurement Hub, its offices are at: NHS Victoria House, Capital Park, Fulbourn, Cambridge, CB21 5XB

and

NHS Commercial Solutions, its offices are at: The Atrium, Curtis Road, Dorking, Surrey, RH4 1XA