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Tender

OTLA phase 8 – action research for English, ESOL and Essential Digital Skills teachers in the Further Education and Training sector

The Education and Training Foundation

F02: Contract notice

Notice identifier: 2021/S 000-010305

Procurement identifier (OCID): ocds-h6vhtk-02ab0d

Published 11 May 2021, 4:25pm

Section I: Contracting authority

I.1) Name and addresses

The Education and Training Foundation

Third Floor, 157 - 197 Buckingham Palace Road

London

SW1W 9SP

Email

tenderqueries@etfoundation.co.uk

Telephone

+44 2037408280

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

<http://www.et-foundation.co.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

OTLA phase 8 – action research for English, ESOL and Essential Digital Skills teachers in the Further Education and Training sector

Reference number

OTLA P8 21/24

II.1.2) Main CPV code

- 800000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

This tender relates to the programme, Outstanding Teaching Learning and Assessment (OTLA) phase 8 – action research for English teachers in the Further Education and Training (FE) sector. OTLA is one of the ETF's longest running programmes of Continuing Professional Development (CPD).¹ The nature and format of the programme have evolved over time, but it continues to be based around a set of central principles:

There is an overall focus on improving outcomes for learners

There is collaboration within and across providers

Activity is research informed and draws on appropriate expertise

It takes place over a sustained period of time

Activity is evaluated to assess the impact on learners

II.1.5) Estimated total value

Value excluding VAT: £1,485,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80500000 - Training services
- 80510000 - Specialist training services
- 80531200 - Technical training services
- 80511000 - Staff training services
- 80570000 - Personal development training services
- 92312212 - Services related to the preparation of training manuals

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Main site or place of performance

London - UK

II.2.4) Description of the procurement

This tender relates to the programme, Outstanding Teaching Learning and Assessment (OTLA) phase 8 – action research for English teachers in the Further Education and Training (FE) sector. OTLA is one of the ETF's longest running programmes of Continuing Professional Development (CPD).¹ The nature and format of the programme have evolved over time, but it continues to be based around a set of central principles:

There is an overall focus on improving outcomes for learners

There is collaboration within and across providers

Activity is research informed and draws on appropriate expertise

It takes place over a sustained period of time

Activity is evaluated to assess the impact on learners

This programme is funded through our grant from the Department for Education (DfE). This year the focus of OTLA is enabling to take charge of their own CPD through undertaking collaborative action research projects. This CPD programme has previously achieved high levels of participation and positive feedback from participants across the country. The ETF are seeking one delivery partner who will be able deliver both strands and develop and expand the programme further. The two strands of activity making up this requirement are set out in further detail below:

1. The development and delivery of a national programme of CPD to enable English, English for Speakers of Other Languages (ESOL) and Essential Digital Skills (EDS) teachers to undertake collaborative action research projects.
2. The design and pilot of two FutureLearn courses: one on how to conduct action research in Further Education and one on how to lead or support research projects in Further Education settings.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,485,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 June 2021

End date

31 March 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Details as contained in the Tender documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-009116](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 June 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

1 June 2021

Local time

12:00pm

Place

Mytenders esourcing portal

Information about authorised persons and opening procedure

Procurement and Commissioning Team via mytenders esourcing portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=222768.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:222768)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

