

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/010304-2021>

Tender

## **Castle School Education Trust ~ Catering Tender**

Castle School Education Trust

F02: Contract notice

Notice identifier: 2021/S 000-010304

Procurement identifier (OCID): ocds-h6vhtk-02afb1

Published 11 May 2021, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Castle School Education Trust

C/O Mangotsfield School, Rodway Hill

Bristol

BS16 9LH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.cset.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/66NHR96TD9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Castle School Education Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Castle School Education Trust (CSET).

The seven schools within the tender are:

The Castle School, Park Road, Thornbury, South Gloucestershire, BS35 1HT

Marlwood School, Vattingstone Lane, Alveston, South Gloucestershire, BS35 3LA

Downend School, Westerleigh Road, Downend, South Gloucestershire, BS16 6XA

Mangotsfield School, Rodway Hill, Mangotsfield, Bristol, BS16 9LH

Charfield Primary School, Wotton Road, Charfield, South Gloucestershire, GL12 8TG

Lyde Green Primary School, Willowherb Road, Emersons Green, Bristol, BS16 7LH

Severn Beach Primary School, Ableton Lane, Severn Beach, South Gloucestershire, BS35 4PP

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,970,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The successful Supplier is expected to have a strong local presence, as specialist caterers in the Secondary and Primary school sector.

The contract will commence on 1 April 2022 for an initial period of three years, with the opportunity to extend for a further period of two years at the discretion of the governing body.

The contract covers the scope for the provision of catering services within the schools, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School Meals in Secondary schools and Hospitality in all Schools will be charged at net cost on consumption. Free School Meals and UiFSM shall be charged at margin in Primary Schools.

The schools expect the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, prepared on-site.

All schools intend to focus heavily on healthy, fresh, seasonal, locally sourced produce and see the catering service as an exciting opportunity to complement the overall uptake, student and parent experience, through the regular introduction of new ingredients, themed and promotional events. The successful Supplier will be required to play their part in acting as a catalyst for improvement of the pupil experience.

The Senior Leadership Team and Trustees have identified 'value for money' as a priority to parents and this is perceived as key to encourage an increased uptake of the overall catering service provided. The successful Supplier will work closely with the schools to manage the provision of catering and the overall 'meal experience', with pupil education on making healthy dietary choices being an important part of their educational experience.

The client requires the successful contractor to be extremely engaged in leveraging the catering service, to the benefit of pupils across the Trust and the local community alike,

proactively supporting an active school calendar, with multiple promotions in any given month. A pupil centric ethos is required in practise, continuing the high level of pupil engagement that the Schools have previously developed.

It is appreciated that a level of investment may be identified as a requirement of your bid, and therefore bidders are encouraged to provide details of such requirements by providing detailed information of the equipment necessary. Bidders must provide the equipment make, model and cost and also a justification of how this equipment will assist in fulfilling the proposal and potential of the service. All investment suggested must be fully justified within the Service Development and Finance sections of your Bidder Response. The level of investment provided will be at the Schools' discretion, subject to the method of obtaining the investment for the required equipment.

Contract Value = £794K per annum

Please see SQ document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,970,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 July 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bristol:-School-catering-services./66NHR96TD9>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/66NHR96TD9>

GO Reference: GO-2021511-PRO-18225843

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Castle School Education Trust

C/O Mangotsfield School, Rodway Hill

Bristol

BS16 9LH

Country

United Kingdom