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Tender

Roof Repairs and Replacements

Fife Council

F02: Contract notice

Notice identifier: 2023/S 000-010303

Procurement identifier (OCID): ocds-h6vhtk-03bda8

Published 11 April 2023, 9:06am

The closing date and time has been changed to:

19 May 2023, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

Contact

Dawn Watson

Email

dawn.watson@fife.gov.uk

Telephone

+44 3451550000

Country

United Kingdom

NUTS code

UKM72 - Clackmannanshire and Fife

Internet address(es)

Main address

<http://www.fife.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Roof Repairs and Replacements

Reference number

CW0133

II.1.2) Main CPV code

- 45261900 - Roof repair and maintenance work

II.1.3) Type of contract

Works

II.1.4) Short description

It is Fife Councils intention to establish a new framework for roof repairs and renewals, with four lots as follows

Lot 1 Pitched Roof Repairs and Maintenance

Lot 2 Pitched Roof Replacements

Lot 3 Flat Roof Repairs and Maintenance

Lot 4 Flat Roof Replacements

The works will be carried out on domestic and non-domestic properties

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Pitched Roof Repairs and Maintenance

Lot No

1

II.2.2) Additional CPV code(s)

- 45261900 - Roof repair and maintenance work

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

General Pitched Roofing and Repairs including emergencies

Emergency / Roof Leaks/ Clear Roofs / Clean rholes/ gutters

Chimney works including flashing and lead work

II.2.5) Award criteria

Quality criterion - Name: Method Statement / Weighting: 60

Quality criterion - Name: Health & Safety / Weighting: 25

Quality criterion - Name: Community benefits / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

24 months with the option to extend for up to 24 months

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 15

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

"Fife Council may require additional purchases under this contract which have not been specifically detailed in the "specification" however any additional purchases will be in full accordance with the requirements of Regulation 72 of the Public Contract (Scotland) Regulations 2015."

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Pitched Roof Replacements

Lot No

2

II.2.2) Additional CPV code(s)

- 45261900 - Roof repair and maintenance work

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

Pitched Roof Replacements

II.2.5) Award criteria

Quality criterion - Name: Method Statement / Weighting: 60

Quality criterion - Name: Health & Safety / Weighting: 25

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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Envisaged number of candidates: 15

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

"Fife Council may require additional purchases under this contract which have not been specifically detailed in the "specification" however any additional purchases will be in full accordance with the requirements of Regulation 72 of the Public Contract (Scotland) Regulations 2015."

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Flat Roof Repair and Maintenance

Lot No

3

II.2.2) Additional CPV code(s)

- 45261900 - Roof repair and maintenance work

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

Flat roof repair and maintenance covering all of the following areas

General Flat Roofing and Repairs including emergencies

Emergency / Roof Leaks/ Clear Roofs / Clean rhones/ gutters

II.2.5) Award criteria

Quality criterion - Name: Method Statement / Weighting: 60

Quality criterion - Name: Health & Safety / Weighting: 25

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

24 months with option to extend up 24 months

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 15

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

"Fife Council may require additional purchases under this contract which have not been

specifically detailed in the "specification" however any additional purchases will be in full accordance with the requirements of Regulation 72 of the Public Contract (Scotland) Regulations 2015."

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Flat Roof Replacements

Lot No

4

II.2.2) Additional CPV code(s)

- 45261900 - Roof repair and maintenance work

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

Flat Roof Replacements

II.2.5) Award criteria

Quality criterion - Name: Method Statement / Weighting: 60

Quality criterion - Name: Health & Safety / Weighting: 25

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Question 4B.5.1b - 4B.5.2 Insurance

Question 4B6 Current Ratio

Minimum level(s) of standards possibly required

Question 4B.5.1b - 4B.5.2 Insurance

Organisations must also have or commit to have the relevant levels of insurance cover before the framework starts or we will exclude you from this procurement.

GBP 10m Employers Liability

GBP 5m Public Liability

Please provide supporting documentation

Question 4B6 Current Ratio

We can exclude you from this procurement if, in our opinion, you cannot finance the agreement we intend to award such that there are unreasonable risks, which are more likely than not to occur with a result that is likely to have a significant adverse impact on:

Achieving Fife Council requirements

Quality & sustainability of service

Future health of your organisation

Future health of sub-contractors

A Current Ratio will be applied - Current Assets will be divided by Current Liabilities.

Tenderers are to provide their

Current assets and Current liabilities in relation to their published accounts for the last two years. Tenderers are expected to achieve a ratio of 1 or more. Where a Tenderer does

not meet this requirement further details should be provided to confirm why, and the Council may undertake additional financial checks and a qualitative judgement shall be made as to the financial capacity of the Tenderer.

III.1.3) Technical and professional ability

List and brief description of selection criteria

4C.1 4C1.1 Experience

4C.4 Supply Chain

4C.6 4C.6.1 Professional Qualifications

4C.7 Environmental Management

4C.8.1 4C.8.2 Manpower

4C.9 Relevant Tools and Plant

4D.1 4D2.2 Quality Assurance and Environmental Management Standards

Minimum level(s) of standards possibly required

4C.1 4C1.1 We will evaluate organisation's experience and capability relative to what we intend to buy, in particular:

Supplying the same services

Achieving the same or similar outcomes

Suppliers will be required to provide 3 examples of works for each of the lots being applied for carried out in the past 5 years.

Notes of key importance here is the relevance of each if the examples given to the services required.

Details should include

Clients

Value

full description of the work involved in each scenario.

This is not an exhaustive list.

A maximum word count of 500 words will apply to each example in this question

4C.4 Please provide a statement of the relevant supply chain management and /or tracking systems used

4C.6 4C.6.1 We can exclude you from this procurement if you don't hold the following please provide supporting documentation

Qualified Timed Served Tradesmen

CSCS Card

Gas Safe - Operatives must be trained in the discipline of the work being carried out and hold the appropriate certificates ie CCN 1, CEN-WAT, HTR 1, CKR1, MET 1, CPA 1.

Asbestos Awareness Category 3 Certificate

Working at Heights

For Lots 3 and 4 Tenderers must be suitably qualified and certified for flat roof systems used please provide supporting documentation

Or equivalent

4C.7 We can exclude you from this procurement if you don't hold a SEPA waste carriers licence Or equivalent

4C.8.1 4C.8.2 We will evaluate your organisation's annual manpower and managerial staff levels over the last 3 years to ensure adequate resources are in place to support the delivery of this framework agreement. We can exclude you from this procurement if, in our opinion, you cannot resource the agreement we intend to award

4C.9 Suppliers will be required to demonstrate that they have access to the relevant Plant and Tools, to allow access to the required roofs whilst complying with Health and Safety Directives. These can include the following but are not limited to this

EPL

Leo Platform

and any other relevant plant and tools.

4D.1 4D2.2 Organisations must confirm they have in place documented, monitoring and reviewing arrangements on an ongoing basis for

Quality Assurance

Health & Safety

Environmental Management

Documented arrangements that the organisation has a system for monitoring quality management procedures on an on-going basis

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

12 May 2023

Local time

12:00pm

Changed to:

Date

19 May 2023

Local time

12:00pm

See the [change notice](#).

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

26 May 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=728712.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Tenderers shall provide a Community Benefits delivery plan/ methodology as part of their tender submission, fully describing how they would intend to

Engage with the targeted unemployed persons and demonstrate an understanding of their employment-related needs

Engage with or provide the employability services required to support the targeted unemployed persons

Work with their sub-contractors and suppliers who will provide the training placement and employment opportunities

Ensure that each employed individual has a high quality experience maximising their chances of gaining and sustaining longer term future employment, describing the likely various stages of involvement and support to be given.

(SC Ref:728712)

VI.4) Procedures for review

VI.4.1) Review body

Kirkcaldy Sheriff Court

Kirkcaldy

Country

United Kingdom

