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Tender

## **Supply of Courier Services and Specialist Logistics**

Kent County Council (t/a KCS)

F02: Contract notice

Notice identifier: 2022/S 000-010288

Procurement identifier (OCID): ocds-h6vhtk-032ecc

Published 20 April 2022, 12:59pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

#### **Contact**

Miss Tamara Stevens

#### **Email**

[csgprocurement@csltd.org.uk](mailto:csgprocurement@csltd.org.uk)

#### **Telephone**

+44 1622236716

## **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=5bec9f4a-f4bf-ec11-8113-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=5bec9f4a-f4bf-ec11-8113-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Courier Services and Specialist Logistics

Reference number

DN608447

#### **II.1.2) Main CPV code**

- 64100000 - Post and courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Framework Agreement will be split into 3 LOTS:

LOT 1 – UK Collection and Delivery

LOT 1 covers collection and delivery services within the UK for documents and parcels including but not limited to:

- Same day delivery
- Next day delivery
- Time critical delivery
- Dedicated delivery
- Overnight delivery
- Delivery of high value goods

- Secure delivery service for confidential documents
- Delivery of electronic goods such as laptops and mobile phones
- Transportation of examination papers and related documents
- Secure storage facility
- Full managed service

#### LOT 2 – International Collection and Delivery

LOT 2 covers international collection and delivery services documents and parcels including but not limited to:

- Next day delivery
- Time critical delivery
- Dedicated delivery
- Overnight delivery
- Delivery of high value goods
- Secure delivery service for confidential documents
- Delivery of electronic goods such as laptops and mobile phones
- Full managed service

#### LOT 3 – Specialist Items Logistics Services

LOT 3 covers a full managed service for the collection, storage, and delivery for specialist items, including but not limited to:

- Healthcare
  - o Medical Controlled Drugs
  - o Medical equipment
  - o Pathogens

- o Infectious and non-infectious substances
- o Specimen transportation
- High security data and equipment
- Dangerous Goods
- o Class 1 – Explosives
- o Class 2 – Gases
- o Class 3 – Flammable liquids
- o Class 4 – Flammable solids
- o Class 5 – Oxidising substances and organic peroxides
- o Class 6 – Toxic and infectious substances
- o Class 7 – Radioactive material
- o Class 8 – Corrosives
- o Class 9 – Miscellaneous Dangerous Goods

### **II.1.5) Estimated total value**

Value excluding VAT: £100,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

LOT 1 – UK Collection and Delivery

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 1 covers collection and delivery services within the UK for documents and parcels including but not limited to:

- Same day delivery
- Next day delivery
- Time critical delivery
- Dedicated delivery
- Overnight delivery
- Delivery of high value goods
- Secure delivery service for confidential documents
- Delivery of electronic goods such as laptops and mobile phones
- Transportation of examination papers and related documents
- Secure storage facility
- Full managed service

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £100,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements

in two ways

1 - when you register you will receive a successful registration email, this also contains a link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

LOT 2 – International Collection and Delivery

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 2 covers international collection and delivery services documents and parcels including but not limited to:

- Next day delivery
- Time critical delivery
- Dedicated delivery
- Overnight delivery



- Delivery of high value goods
- Secure delivery service for confidential documents
- Delivery of electronic goods such as laptops and mobile phones
- Full managed service

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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This contract is subject to renewal

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## **II.2) Description**

### **II.2.1) Title**

LOT 3 – Specialist Items Logistics Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

LOT 3 covers a full managed service for the collection, storage, and delivery for specialist items, including but not limited to:

- Healthcare
  - o Medical Controlled Drugs
  - o Medical equipment
  - o Pathogens
  - o Infectious and non-infectious substances
  - o Specimen transportation
- High security data and equipment
- Dangerous Goods
  - o Class 1 – Explosives
  - o Class 2 – Gases
  - o Class 3 – Flammable liquids
  - o Class 4 – Flammable solids
  - o Class 5 – Oxidising substances and organic peroxides
  - o Class 6 – Toxic and infectious substances
  - o Class 7 – Radioactive material
  - o Class 8 – Corrosives
  - o Class 9 – Miscellaneous Dangerous Goods

## **II.2.5) Award criteria**

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This contract is subject to renewal

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Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 June 2022

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 June 2022

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

All public bodies will have access to this Framework Agreement with the agreement of the Contracting Authority. Those organisations who may wish to access this Framework Agreement will be members, Affiliates and associates of the CBC Group, local government authorities, the police Service, the fire Service, the NHS and NHS trusts, housing associations, third sector organisations, academic centres (including Academies), free schools, publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands, Northern Ireland and Isle of Man.

Full details of the classification of potential Customer's geographical areas and organisation classifications are detailed as follows:

LOCAL AUTHORITY COUNCILS:

England:

County, Unitary, District, Borough, and Metropolitan Councils. (Parish and Community Councils are also permissible users). See link:

A-Z of councils online | Local Government Association

<https://www.local.gov.uk/topics>

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Northern Ireland: Administered across 26 Districts of Northern Ireland. See link:

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link:

Councils | COSLA

Wales: Administered across 22 Council areas. See link:

Find your local authority | GOV.WALES

Isle of Man: Administered across 22 local authorities, consisting of 4 town authorities, 2 district authorities, 2 village authorities, and 14 parish authorities.

<https://www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/>

Channel Islands:

<https://www.gov.je/Government/Departments/Pages/default.aspx>

<https://www.gov.gg/article/152949/Government-Departments>

EMERGENCY SERVICES:

POLICE:

National

<https://www.btp.police.uk/>

<http://www.mod.police.uk>

<http://www.npas.police.uk/>

England

Home | [Police.uk](http://www.police.uk) ([www.police.uk](http://www.police.uk))

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Northern Ireland

<https://www.police.uk/northern-ireland/>

Scotland

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Wales

<https://www.dyfed-powys.police.uk/>

Home | Gwent Police

Home | North Wales Police

<https://www.police.uk/south-wales/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Isle of Man

<https://www.iompolice.im/>

Channel Islands

<https://jersey.police.uk/>

<http://www.guernsey.police.uk/>

FIRE and RESCUE

UK – England, Scotland, Northern Ireland, Wales, IOM

<http://www.fireService.co.uk/information/ukfrs/>



<https://www.ukfirestations.co.uk/brigades>

Channel Islands

<https://www.gov.je/Government/Departments/HomeAffairs/Pages/default.aspx>

MARITIME AND COASTGUARD AGENCY

UK – England, Scotland, Northern Ireland, Wales, IOM

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/access-and-opening>

Isle of Man

<https://www.gov.im/coastguard>

Channel Islands

<http://www.ports.je/JerseyCoastguard/Pages/default.aspx>

<https://www.rnli.org.gg/quernseys-lifeboat/>

NHS/HEALTH BODIES AND AMBULANCE SERVICES:

England

<https://www.nhs.uk/ServiceDirectories/pages/nhstrustlisting.aspx>

East Midlands Ambulance Service NHS Trust

<http://www.emas.nhs.uk>

East of England Ambulance Service NHS Trust

<http://www.eastamb.nhs.uk>

London Ambulance Service NHS Trust

<http://www.londonambulance.nhs.uk>

North East Ambulance Service NHS Foundation Trust

<http://www.neas.nhs.uk>

North West Ambulance Service NHS Trust

<http://www.nwas.nhs.uk>

South Central Ambulance Service NHS Foundation Trust

<http://www.southcentralambulance.nhs.uk>

South East Coast Ambulance Service NHS Foundation Trust

<http://www.secamb.nhs.uk>

South Western Ambulance Service NHS Foundation Trust

<https://www.swast.nhs.uk/welcome>

West Midlands Ambulance Service NHS Trust

<http://www.wmas.nhs.uk>

Yorkshire Ambulance Service NHS Trust

<http://www.yas.nhs.uk>

Northern Ireland

<http://www.hscni.net/index.php?link=trusts>

<http://www.niamb.co.uk/>

Scotland

<https://www.scot.nhs.uk/organisations/>

<http://www.scottishambulance.com/WhatWeDo/Default.aspx>

Wales

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<https://www.ambulance.wales.nhs.uk/>

Isle of Man

<https://www.gov.im/about-the-government/departments/health-and-social-care/>

<https://www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-Service/>

Channel Islands

<https://www.gov.je/Government/Departments/HealthSocialServices/Pages/index.aspx>

<https://www.gov.gg/article/119652/Health-Social-Care--Wellbeing>

<https://www.gov.je/pages/contacts.aspx?contactid=87>

St John Ambulance Cymru - Wales' leading first aid charity ([sjacymru.org.uk](http://sjacymru.org.uk))

CENTRAL GOVERNMENT DEPARTMENTS AND THEIR AGENCIES:

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

REGISTERED SOCIAL LANDLORDS:

Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives.

England

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

Scotland

<https://directory.scottishhousingregulator.gov.uk/Pages/Datasets-and-Reports.aspx>

Northern Ireland

<https://www.nidirect.gov.uk/contacts/housing-associations>

Wales

<https://gov.wales/>

Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts/>

Channel Islands

<https://www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx>

<http://www.gha.gg/>

## EDUCATIONAL ESTABLISHMENTS:

Nursery, primary, middle or high schools, secondary schools, Academies, free schools, special schools, Pupil Referral Units (PRU), further education colleges, universities.

UK – England, Scotland, Northern Ireland, Wales

<http://www.schoolswebdirectory.co.uk/index.php>

<https://get-information-schools.Service.gov.uk/>

<https://www.hefcw.ac.uk/>

<https://www.universitiesuk.ac.uk>

Isle of Man

<https://www.gov.im/categories/education-training-and-careers/schools-and-colleges/>

Channel Islands

<https://www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx>

<https://www.gov.gg/article/163185/Education-Working-Retiring>

## CHARITIES

England and Wales

<https://www.gov.uk/government/organisations/charity-commission>

Scotland

<http://www.oscr.org.uk/>

Northern Ireland

<https://www.charitycommissionni.org.uk/charity-search/>

Isle of Man

Isle of Man Government - Charities

Channel Islands

<http://www.jerseycharities.org/members>

<http://www.charity.org.gg/Find>

Suppliers are advised that the Contracting Authority and its Customers reserve the right to supply the tendered products, Services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the Framework Agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations.

The Contracting Authority shall be Kent County Council via KCS Procurement Services, a business unit of Commercial Services, which is a wholly owned business of the Council.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Commercial Services Kent Ltd

1 Abbey Wood Road

Kings Hill

ME19 4YT

Email

[csgprocurement@csLtd.org.uk](mailto:csgprocurement@csLtd.org.uk)

Country

United Kingdom