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Tender

Heathfield Schools' Partnership Catering Tender

Heathfield Schools' Partnership

F02: Contract notice

Notice identifier: 2024/S 000-010278

Procurement identifier (OCID): ocds-h6vhtk-044e32

Published 28 March 2024, 12:26pm

Section I: Contracting authority

I.1) Name and addresses

Heathfield Schools' Partnership

Cobbett Road

Twickenham

TW2 6EN

Contact

Jo Reeves

Email

j.reeves@heathfield-inf.richmond.sch.uk

Telephone

+44 2088944074

Country

United Kingdom

NUTS code

UKI75 - Hounslow and Richmond upon Thames

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Heathfield Schools' Partnership Catering Tender

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Heathfield Schools' Partnership consists of a Junior and Infant & Nursery School on the same site, they are putting their catering contract out to tender with a start date of 1st January 2025.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKI75 - Hounslow and Richmond upon Thames

Main site or place of performance

Heathfield Schools' Partnership, Cobbett Road, Twickenham, TW2 6EN

II.2.4) Description of the procurement

Pupil Numbers:

Reception 88

KS1 173

KS2 433

Total 694

Pricings/Sales

EYFS and KS1 UIFSM Entitled: 162

Uptake: 600 (total for week)

Value: 2.50 GBP (from April 2024)

EYFS and KS1 FSM Entitled: 99

Uptake: 311 (total for week)

Value: 2.50 GBP (from April 2024)

KS2 FSM Entitled: 274 Mayoral School Meal Funding

Entitled: 159 Eligible Pupil

Uptake: 1323 (total for both for week)

Value: 2.50 GBP (from April 2024)

Pupil Paid Meals N/A

Staff Duty Meal – KS2 Only Entitled: 6

Uptake: 5

Value: 2.50 GBP (from April 2024)

Staff Cash Meals – Infants No of Staff: 61 (148 staff in total)

Uptake: 4

Value: 2.50 GBP (from April 2024)

Sales over 12 months

UIFSM Sales, Infant and Junior FSM Sales 87,053 GBP

FSM Mayoral School Meal Funding Sales 149,436 GBP

Pupil Paid Meal Sales N/A

Staff Duty Meal Sales Included in the Junior staff meals below

Staff Cash Sales Infants: 694 GBP and Juniors: 1,848 GBP

Evening Food for Wrap Around Care 5,349 GBP

Hospitality Sales 0 GBP

Current Contractor: Radish

Service Times:

Each session listed below will use both the infant and junior dining halls.

11:30-12:00 Reception and Nursery Lunch Club (NLC only have their own packed lunch but have a table in one of the dining halls)

12:00-12:30 KS1

12:30-13:00 Lower KS2

13:00-13:30 Upper KS2

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 May 2024

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 July 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231691.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231691)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

sue.allen@rmandcconsultants.co.uk

Telephone

+44 7939599571

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk