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Opportunity

## **Heathfield Schools' Partnership Catering Tender**

Heathfield Schools' Partnership

F02: Contract notice

Notice reference: 2024/S 000-010278

Published: 28 March 2024, 12:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Heathfield Schools' Partnership

Cobbett Road

Twickenham

TW2 6EN

#### **Contact**

Jo Reeves

#### **Email**

[j.reeves@heathfield-inf.richmond.sch.uk](mailto:j.reeves@heathfield-inf.richmond.sch.uk)

#### **Telephone**

+44 2088944074

#### **Country**

United Kingdom

### **NUTS code**

UKI75 - Hounslow and Richmond upon Thames

### **Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Heathfield Schools' Partnership Catering Tender

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Heathfield Schools' Partnership consists of a Junior and Infant & Nursery School on the same site, they are putting their catering contract out to tender with a start date of 1st January 2025.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKI75 - Hounslow and Richmond upon Thames

Main site or place of performance

Heathfield Schools' Partnership, Cobbett Road, Twickenham, TW2 6EN

#### **II.2.4) Description of the procurement**

Pupil Numbers:

Reception 88

KS1 173

KS2 433

Total 694

Pricings/Sales

EYFS and KS1 UIFSM Entitled: 162

Uptake: 600 (total for week)

Value: 2.50 GBP (from April 2024)

EYFS and KS1 FSM Entitled: 99

Uptake: 311 (total for week)

Value: 2.50 GBP (from April 2024)

KS2 FSM Entitled: 274 Mayoral School Meal Funding

Entitled: 159 Eligible Pupil

Uptake: 1323 (total for both for week)

Value: 2.50 GBP (from April 2024)

Pupil Paid Meals N/A

Staff Duty Meal – KS2 Only Entitled: 6

Uptake: 5

Value: 2.50 GBP (from April 2024)

Staff Cash Meals – Infants No of Staff: 61 (148 staff in total)

Uptake: 4

Value: 2.50 GBP (from April 2024)

Sales over 12 months

UIFSM Sales, Infant and Junior FSM Sales 87,053 GBP

FSM Mayoral School Meal Funding Sales 149,436 GBP

Pupil Paid Meal Sales N/A

Staff Duty Meal Sales Included in the Junior staff meals below

Staff Cash Sales Infants: 694 GBP and Juniors: 1,848 GBP

Evening Food for Wrap Around Care 5,349 GBP

Hospitality Sales 0 GBP

Current Contractor: Radish

Service Times:

Each session listed below will use both the infant and junior dining halls.

11:30-12:00 Reception and Nursery Lunch Club (NLC only have their own packed lunch but have a table in one of the dining halls)

12:00-12:30 KS1

12:30-13:00 Lower KS2

13:00-13:30 Upper KS2

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 May 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 July 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=231691](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231691).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231691)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom



Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[sue.allen@rmandcconsultants.co.uk](mailto:sue.allen@rmandcconsultants.co.uk)

Telephone

+44 7939599571

Country

United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)