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Not applicable

Youth Services in Littlehampton - Provision 2023.2026

Littlehampton Town Council

F14: Notice for changes or additional information

Notice identifier: 2023/S 000-010219

Procurement identifier (OCID): ocds-h6vhtk-03b658

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Section I: Contracting authority/entity

I.1) Name and addresses

Littlehampton Town Council

Manor House, Church Street

LITTLEHAMPTON

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Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.littlehampton-tc.gov.uk/>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Youth Services in Littlehampton - Provision 2023.2026

II.1.2) Main CPV code

- 98133110 - Services provided by youth associations

II.1.3) Type of contract

Services

II.1.4) Short description

Littlehampton Town Council has budgeted £55,000 per annum for the provision of youth work services within the parish of Littlehampton for the three year period from September 2023 to September 2026. An existing staff team is already in place and would be expected to be employed by the new delivery agency via Transfer of Undertakings (Protection of Employment) regulations (TUPE) and retain their current conditions and rate of pay.

The Town Council is inviting proposals from suitable organisations for the entire delivery of this service.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2023/S 000-008853](#)

Section VII. Changes

VII.1) Information to be changed or added

VII.2) Other additional information

This list contains details of questions received from prospective bidders to which the following additional information has been provided. This page will be updated periodically.

- Question: Can additional documents and reports be included in support of the tender?
- Answer: Yes.
- Question: Regarding 'Outline Specification 2: School Holiday Outreach / Detached Work'
- "Service to include school holiday outreach / detached youth work sessions. Outreach to include actively seeking to identify and provide support to young people not engaging with youth services and not causing trouble but still in need of support."

Is there any specific expectation around this outreach work and how it operates? E.g. frequency. Would this be in addition to the regular youth clubs, or in place of? Does the provider to present a delivery plan?

- Answer: Other than the description there is no specific expectation of how this will operate or whether this will be alongside or instead of regular session/s. We would like to see a delivery plan proposing the different types of interactions that the contractor could provide (e.g. outreach / detached work with or without formal youth sessions) and what that could look like in practice.

- Question: Regarding 'Outline Specification 4: Delivery'

"To be led by professionally qualified (JNC) youth workers."

We assume this means that the service needs to have qualified workers at the oversight / leadership level, not that all workers should be JNC qualified. Is this correct?

- Answer: Yes