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Planning

## **Request for Information - Provision of Employee Assistance Services**

Aberdeenshire Council  
Aberdeen City Council

F01: Prior information notice  
Prior information only  
Notice identifier: 2022/S 000-010214  
Procurement identifier (OCID): ocds-h6vhtk-032e82  
Published 19 April 2022, 3:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeenshire Council  
  
Woodhill House, Westburn Road  
  
Aberdeen  
  
AB16 5GB

#### **Email**

[HRODwellbeing@aberdeenshire.gov.uk](mailto:HRODwellbeing@aberdeenshire.gov.uk)

#### **Telephone**

+44 1467539600

#### **Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.1) Name and addresses**

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

**Email**

[CPSSprocurement@aberdeencity.gov.uk](mailto:CPSSprocurement@aberdeencity.gov.uk)

**Telephone**

+44 1467539209

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00231](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Request for Information - Provision of Employee Assistance Services

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council are looking for information from the market in relation to the provision of Employee Assistance Services - both a traditional Employee Assistance programme with

Counselling Services (Lot 1) and a potential technical solution to gather information on staff wellbeing (Lot 2)

### **II.1.5) Estimated total value**

Value excluding VAT: £560,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Traditional EAP Service

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The Council are looking for some market information for a traditional EAP service as detailed within the Request for Information document.

### **II.2.14) Additional information**

Please see the Request for Information document for further information.

## **II.2) Description**

### **II.2.1) Title**

Technical Solution

Lot No

2

**II.2.2) Additional CPV code(s)**

- 85100000 - Health services

**II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

**II.2.4) Description of the procurement**

The Council are looking for a technical solution in order to gather information around staff wellbeing, as per the description within the Request for Information document.

**II.2.14) Additional information**

Please see the Request for Information document for further information.

**II.3) Estimated date of publication of contract notice**

1 June 2022

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**Section IV. Procedure**

**IV.1) Description**

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Please see the attached Request for Information document for further information and the opportunity to participate.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=690685](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=690685).

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