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Contract

## **BHCC Legal Case Management System**

Brighton & Hove City Council

F03: Contract award notice

Notice identifier: 2023/S 000-010165

Procurement identifier (OCID): ocds-h6vhtk-03bd52

Published 6 April 2023, 1:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Brighton & Hove City Council

Hove Town Hall, Norton Road

HOVE

BN33BQ

#### **Contact**

Procurement Team

#### **Email**

[procurement@brighton-hove.gov.uk](mailto:procurement@brighton-hove.gov.uk)

#### **Telephone**

+44 1273291949

#### **Country**

United Kingdom

**Region code**

UKJ21 - Brighton and Hove

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.brighton-hove.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BHCC Legal Case Management System

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Brighton & Hove City Council require a software as a service for its Legal Services department that can:

- Manage the large volumes of data generated by the legal teams into individual matters.
- Create documents or templated emails utilising merged fields
- Integrates with Outlook and Word
- Ability to time record on individual matters
- Produce reports on matters by case type, client, Fee earner, Team etc
- Create bundles of documents that are fully compliant with the requirements of the courts.

This is a call off under the KCS framework.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £241,540

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Brighton & Hove City Council require a software as a service for its Legal Services department that can:

- Manage the large volumes of data generated by the legal teams into individual matters.
- Create documents or templated emails utilising merged fields
- Integrates with Outlook and Word
- Ability to time record on individual matters
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- Create bundles of documents that are fully compliant with the requirements of the courts.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: Yes

Description of options

There is an option to extend by two periods of 12 months each.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

A call off contract was awarded under the KCS Framework Y200011 and therefore a prior opportunity notice is not required in line with regulations.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 March 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Civica UK Ltd.

London

Country

United Kingdom

NUTS code

- UKI - London

Companies House

01628868

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £241,540

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This was a direct award process, meeting the criteria under the KCS Framework Y20011.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Brighton & Hove City Council

Brighton & Hove

Country

United Kingdom