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Tender

## **CSAC2325 Business Travel Management provider**

CSA Catapult

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-010148

Procurement identifier (OCID): ocds-h6vhtk-064755

Published 4 February 2026, 4:06pm

### **Scope**

### **Reference**

CSAC2325

### **Description**

CSA Catapult require a Travel Management Company ("TMC") to manage all Travel Services for Authorised Bookers for travel across UK, Europe and Internationally for business purposes only

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Newport:-Travel-management-services./G355CN5A98>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/G355CN5A98>

### **Total value (estimated)**

- £182,000 excluding VAT
- £218,400 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 20 May 2026 to 19 May 2028
- Possible extension to 19 May 2030
- 4 years

Description of possible extension:

1+1

### **Main procurement category**

Services

### **CPV classifications**

- 63516000 - Travel management services
- 79997000 - Business travel services

### **Contract locations**

- UKL - Wales
- UKL2 - East Wales

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

17 February 2026, 11:00am

### **Tender submission deadline**

3 March 2026, 11:00am

### **Submission address and any special instructions**

<https://www.delta-esourcing.com/delta/>

### **Tenders may be submitted electronically**

Yes

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## Award criteria

Name	Type	Weighting
Criterion 2	Quality	80%
Criterion 1	Price	20%

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## Procedure

### Procedure type

Below threshold - open competition

### Special regime

Light touch

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## Documents

### Associated tender documents

[CSAC2325 Travel ITQ.pdf](#)

[CSAC2325 Travel ITQ Questions.pdf](#)

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## Contracting authority

## **CSA Catapult**

- Public Procurement Organisation Number: PGMN-6457-VHTX

Innovation Centre, Celtic Way, Imperial Park

Newport

NP10 8BE

United Kingdom

Contact name: Joe Wightman

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Region: UKL21 - Monmouthshire and Newport

Organisation type: Public authority - sub-central government