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Tender

Biddick Academy - Cleaning Services

Biddick Academy

F02: Contract notice

Notice identifier: 2023/S 000-010146

Procurement identifier (OCID): ocds-h6vhtk-03bd46

Published 6 April 2023, 12:35pm

Section I: Contracting authority

I.1) Name and addresses

Biddick Academy

Washington

NE38 8AL

Email

admin@redboxcs.com

Telephone

+44 1423810985

Country

United Kingdom

Region code

UKC2 - Northumberland and Tyne and Wear

UK Register of Learning Providers (UKPRN number)

10042218

Internet address(es)

Main address

<https://biddickacademy.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Biddick Academy - Cleaning Services

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The key aims of the tender are to:

Provide a high standard of cleaning.

Deliver the cleaning services with consistency - good quality assurance systems in place.

Good communication at local and operations manager level with the individual School - two-way communication. The school would like weekly/fortnightly updates on certain information, such as hours delivered against plan, service issues and observation.

Daily interaction with the client.

Develop an effective method of handing over any special needs and comments on a daily basis.

Cleaners to work the hours that best suit the needs of the school and maximise the work completed.

Training and development of the teams at the school.

This does not imply that this is not happening now - these are the aims of the contract.

The school work to provide the pupils and staff with the very best experiences they can. The quality of the environment in which they all work together is very important to us. The cleanliness and good order of the classrooms, corridors, and other areas of the school

impact upon the teaching and learning that goes within the school. The school expectations are high, and they are looking for a cleaning contractor who has the same aims and aspirations as we do. They do seek value for money but that does not mean they will choose the cheapest quote possible. They are seeking a partner who will be willing to undertake extra work and be flexible in approach when dealing with certain key events in our year.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

Main site or place of performance

Biddick Academy

Biddick Lane

Washington

NE38 8AL

II.2.4) Description of the procurement

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a firm commitment to meeting all of the School's requirements.

The Evaluation Matrix below details the requirements of this tender including weighting. The School shall be under no obligation to accept the lowest of any tender prices submitted hereunder.

ELEMENT

Commercial

Cleaning Financial response

Financial Narrative

Quality

Company Information

Vision for the Performance of Works - Cleaning

Holiday Cleaning

Health, Safety and Environmental Management

Quality Assurance

TUPE

Labour transition

Continuity of Service

Monitoring of Hours

Human Resources Policy

Management Support

Documentation

Mobilisation

Innovation and AI

References

Contract Start Date - 1st September 2023

Specification for usual School areas e.g., classroom and offices are included in the document. We have therefore detailed additional areas or specific details for sites below which fall out of these particulars or have specific requirements or timings.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options for 2 further 12 month extensions to be discussed in year 3 and 4 for the 4th and 5th year.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 May 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Documents for this tender should be requested via email from admin@redboxcs.com

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

3 Sceptre House, Hornbeam Park North

Harrogate

HG2 8PB

Email

admin@redboxcs.com

Country

United Kingdom