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Tender

AUDIO VISUAL EQUIPMENT FOR MEETING ROOMS

Gateshead Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-010135

Procurement identifier (OCID): ocds-h6vhtk-05dde9 ([view related notices](#))

Published 4 February 2026, 4:04pm

Scope

Reference

OPEN20251960

Description

The provision of a range of audio-visual equipment for meeting rooms within the Civic Centre, Gateshead including their installation

Commercial tool

Establishes a framework

Total value (estimated)

- £250,000 excluding VAT

- £300,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 10 April 2026 to 9 April 2029
- Possible extension to 9 April 2030
- 4 years

Description of possible extension:

If the framework is providing good value and quality throughout the initial 36 month period, then the option to extend for a further period of 12 months may be taken up.

Options

The right to additional purchases while the contract is valid.

An option to have any software or firmware updates completed ahead of the installation to avoid any delay to the installation completion date.

The option to have additional audio-visual equipment and installations provided at various other Council or Council Partner sites across the Borough of Gateshead.

Main procurement category

Goods

CPV classifications

- 32321200 - Audio-visual equipment

- 32321300 - Audio-visual materials

Contract locations

- UKC22 - Tyneside

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

1%

Further information about fees

It is a condition of this Framework Agreement that the successful supplier must pay the Council a 1% management fee.

Framework operation description

This will be a Framework Agreement with a single Contractor (which must include provision, installation, warranty and annual service, support and maintenance of equipment) for the provision of a range of audio-visual equipment for meeting rooms within the Civic Centre, Gateshead.

The Contractor will attend a site visit, when required, to assess any work requests and work with the appropriate Council Officer to agree the requirement of the meeting room.

The Contractor will put together a formal quotation and email it through to the relevant Council officer for approval.

The Council officer will confirm by return of email whether the quotation is approved. If the quotation is approved a Call Off from the framework will be initiated.

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

24 February 2026, 12:00pm

Tender submission deadline

3 March 2026, 12:00pm

Submission address and any special instructions

Tenders must be submitted electronically via the Open system - www.open-uk.org

For guidance on how to use the Open system please refer www.open-hub.org/how-to-guides/

If you require time-critical assistance on submitting your Tender please contact the Open Support Team open.support@nepo.org

For non-time critical issues, such as passwords, general account queries and location of information etc. please contact open.support@nepo.org

PLEASE NOTE: The system is accessible 24/7 however, technical support is only available Monday - Thursday 8:30am - 5:00pm. Friday - 8:30am - 4:30pm

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

31 March 2026

Award criteria

| Name | Type | Weighting |
|--------------|-------------|------------------|
| Quality | Quality | 50% |
| Price | Price | 40% |
| Social Value | Quality | 10% |

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Gateshead Borough Council

- UK Register of Learning Providers (UKPRN number): 10002639
- Public Procurement Organisation Number: PPGY-1151-NJQN

Civic Centre, Regent Terrace

Gateshead

NE8 1HH

United Kingdom

Email: procurement@gateshead.gov.uk

Website: <https://www.gateshead.gov.uk/article/31230/Learning-and-Skills>

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government