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Tender

## **National Museums Scotland (NMS) - Hard Facilities Management Contract**

National Museums Scotland (NMS)

F02: Contract notice

Notice identifier: 2021/S 000-010090

Procurement identifier (OCID): ocds-h6vhtk-029b5b

Published 10 May 2021, 11:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Museums Scotland (NMS)

Chambers Street

Edinburgh

EH1 1JF

#### **Email**

[jonathan.bowman@curriebrown.com](mailto:jonathan.bowman@curriebrown.com)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

#### **Internet address(es)**

Main address

<https://www.nms.ac.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Museums Scotland (NMS) - Hard Facilities Management Contract

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

National Museums Scotland (NMS) is seeking to retender their Hard Facilities Management Maintenance Contract to service across its estate.

NMS care for collections of national and international importance and present these to the public at four Museums:

- National Museum of Scotland (NMoS); Chambers Street, Edinburgh
- National War Museum Scotland (NWMS); Edinburgh Castle
- National Museum of Flight (NMoF); East Fortune, East Lothian
- National Museum of Rural Life (NMoRL); Kittinghside, East Kilbride

In addition to the Museum sites above, NMS owns, manages and maintains the following Property:

- National Museums Collection Centre (NMCC); 242 West Granton Road, Edinburgh

The contract is anticipated to commence on 1st April 2022 for an initial 5-year period, with an option to extend by a further 2 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services
- 79993000 - Building and facilities management services
- 71334000 - Mechanical and electrical engineering services
- 45310000 - Electrical installation work
- 50700000 - Repair and maintenance services of building installations
- 71315000 - Building services

- 50000000 - Repair and maintenance services
- 45212313 - Museum construction work
- 92520000 - Museum services and preservation services of historical sites and buildings
- 92521000 - Museum services
- 92500000 - Library, archives, museums and other cultural services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

National Museum of Scotland

National War Museum Scotland

National Museum of Flight

National Museum of Rural Life

National Museums Collection Centre

### **II.2.4) Description of the procurement**

The National Museums Scotland (NMS) is unique – a place where the cultures of Scotland and the world meet, where the arts and sciences intermingle, a space where the full spectrum of human creativity and invention, across cultural boundaries and through time, can be seen alongside the wonder and diversity of the natural world.

NMS is a Non-Departmental Public Body, governed by a Board of Trustees.

The core funding of NMS is Grant-in-Aid received from the Scottish Government.

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NMS spends in the order of 2 million (GBP) annually on OpEx (Operating Expenses) e.g. property maintenance covering Reactive events, Lifecycle and Planned Preventive Maintenance (PPM) works. A large proportion of this is dedicated to an ongoing programme of major repair and improvement projects, with an element of minor new works. Annually NMS have a Capital budget over and above this OpEx sum, which may be awarded to the Hard Facilities Management Maintenance Contractor, following NMS procurement processes. The Capital Budget for property related works is general in the region of 1 million (GBP) p.a., over the next several years.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

The contract is anticipated to commence on 1st April 2022 for an initial 5-year period, with an option to extend by a further 2 years.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As detailed in the procurement documents.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/a

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-005098](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 June 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**



This is a recurrent procurement: Yes

Estimated timing for further notices to be published: After the contract term, NMS may be required to reprocure this, or a similar, contract.

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=652853](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=652853).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The successful supplier(s) will be required to support the National Museums Scotland economic and social regeneration objectives. The Community Benefits the successful supplier(s) will be required to demonstrate are that they proactively seek to secure the creation of skills whilst generating employment and training using equal opportunities recruitment procedures. In addition the contract performance conditions may relate to social and environmental considerations including buying from the third sector and supporting local businesses where possible.

(SC Ref:652853)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

National Museums Scotland (NMS) will incorporate a minimum of a 10 calendar day standstill period from the point at which information on the award of the contract is communicated to tenderers. If unsuccessful tenderers have any concerns about the process, and/or its outcome, they should be raised during the standstill period. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved within a reasonable period, The Public Contracts (Scotland) Regulations (SSI 2006 No.1) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court of Session. Any such action must be brought promptly (generally within 3 months). Before approaching the court seeking any legal remedies, a tenderer must inform the contracting authority and explain the basis for its court application.

