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Planning

Provision of Translation and Interpretation Services Service

BLACKPOOL COUNCIL

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-010088

Procurement identifier (OCID): ocds-h6vhtk-04eeec ([view related notices](#))

Published 19 March 2025, 10:52am

Scope

Description

The Contracting Authority is looking to appoint a suitable supplier to supply language support services to all Council departments who require assistance in providing their respective organisational services to customers/clients, either individually, or in groups. The content of the service will be in a format from English into a wide range of languages and from those languages into English, or other languages as requested by council departments.

Total value (estimated)

- £475,212 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 30 June 2027
- Possible extension to 30 June 2029
- 4 years

Main procurement category

Services

CPV classifications

- 79530000 - Translation services

Contract locations

- UKD42 - Blackpool

Engagement

Engagement deadline

10 September 2024

The engagement was carried out before this notice was published.

Engagement process description

To begin the prior engagement process for the tender, a list of pre-approved suppliers on

the YPO 402-24 framework were reviewed, specifically those eligible to provide services under Lot 1c within the North West region. The objective was to ensure that these suppliers could deliver the full range of translation services required, covering everything from written document translations to possible interpretation services across multiple languages.

Once the eligible suppliers were identified, a Request for Information (RFI) to assess their experience and expertise in translation services was developed. The RFI was structured to gather key information on the suppliers' backgrounds, such as their experience in the translation industry, specifically in the North West region. It also sought to understand their capacity to handle various types of translation needs specifically their legal experience, medical, or technical translations. Case studies, references, and examples of previous translation work were requested to better gauge the suppliers' track record and performance.

After sending the RFI to the identified suppliers, four responded with the requested information. Each response was carefully reviewed to determine the level of experience and capability of the suppliers.

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Contracting authority

BLACKPOOL COUNCIL

- Public Procurement Organisation Number: PHHB-5249-RZVD

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Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government