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Tender

## **School and college cleaning**

Orchard Hill College & Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-010088

Procurement identifier (OCID): ocids-h6vhtk-02aae2

Published 10 May 2021, 11:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orchard Hill College & Academy Trust

Quadrant House 8th Floor, The Quadrant Sutton

Surrey

SM2 5AS

#### **Email**

[ghopper@ohcat.org](mailto:ghopper@ohcat.org)

#### **Telephone**

+44 3454020453

#### **Country**

United Kingdom

#### **NUTS code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<http://ohcat.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA42971](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42971)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ohcat.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ohcat.mytenders.co.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://ohcat.mytenders.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

School and college cleaning

#### **II.1.2) Main CPV code**

- 90919000 - Office, school and office equipment cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

School and college cleaning

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Bidders will be able to bid for one, multi or all sites with each site being a separate Lot

### **II.2) Description**

#### **II.2.1) Title**

Cleaning for OHCAT College Centres and Academies

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Various school and college sites as detailed on [www.ohcat.org](http://www.ohcat.org)

### **II.2.4) Description of the procurement**

School and college cleaning and associated services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

3 year extension option

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

As detailed in the ITT documents

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

As detailed in the ITT documents

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

See ITT documents

## **II.2) Description**

### **II.2.1) Title**

Cleaning for OHCAT College Centres and Academies

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Various school and college sites

### **II.2.4) Description of the procurement**

School and college cleaning - the ITT details all 17 Lots

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

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Variants will be accepted: Yes

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Options: Yes

Description of options

See ITT documents

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

See ITT documents

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Would expect bidding contractors to comply with the cleaning standards laid out by the British Institute of Cleaning Science.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Cleaning

#### **III.2.2) Contract performance conditions**

See ITT documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-009073](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 June 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 July 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 7 January 2022

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 or so years time assuming we'll exercise the 3 year extension option.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

See ITT and associated documents.

Bidders only requested to submitted Selection Questionnaire and supporting documentation initially.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=222757](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=222757).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:222757)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>