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Tender

Request for Proposal (RFP)_East Asia Regional Health and Life Insurance Brokerage Services 2022 to 2025

the British Council

F02: Contract notice

Notice identifier: 2022/S 000-010078

Procurement identifier (OCID): ocds-h6vhtk-032dfa

Published 14 April 2022, 3:16pm

Section I: Contracting authority

I.1) Name and addresses

the British Council

3 Supreme Court Road, Admiralty, Hong Kong

Hong Kong

Email

forest.deng@britishcouncil.org

Country

Hong Kong

NUTS code

HK - Hong Kong

Internet address(es)

Main address

www.britishcouncil.org

Buyer's address

www.in-tendhost.co.uk/britishcouncil

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/britishcouncil

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/britishcouncil

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.in-tendhost.co.uk/britishcouncil

I.4) Type of the contracting authority

Other type

Registered Charity

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Request for Proposal (RFP)_East Asia Regional Health and Life Insurance Brokerage Services 2022 to 2025

Reference number

BC/02381

II.1.2) Main CPV code

- 66511000 - Life insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Brief Description of Requirement We will sign an insurance brokerage contract with one selected insurance broker to cover China, Hong Kong, Indonesia, Malaysia, Philippines, Singapore, Taiwan, Thailand and Vietnam. Services required by the British Council East Asia are structured around two key initiatives: • Renewal of existing insurance policies for policy year 2022/23. (For Oct 1 2022 to 30 Sep 2023, we keep the same benefits; and we are open to switching insurance companies when your proposed insurance policies are attractive.) • Development of a regional insurance solution for policy year 2023/24 onwards. (For Oct 1 2023 to 30 Sep 2025 and onwards, we expect your insurance solution to deliver value from benefits improvement, cost reduction, service improvement, etc.)

II.1.5) Estimated total value

Value excluding VAT: £4,800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66512200 - Health insurance services
- 66511000 - Life insurance services

II.2.3) Place of performance

NUTS codes

- HK - Hong Kong

II.2.4) Description of the procurement

Brief Description of Requirement Services required by the British Council East Asia are structured around two key initiatives: • Renewal of existing insurance policies for policy year 2022/23. (For Oct 1 2022 to 30 Sep 2023, we keep the same benefits; and we are open to switching insurance companies when your proposed insurance policies are attractive.) • Development of a regional insurance solution for policy year 2023/24 onwards. (For Oct 1 2023 to 30 Sep 2025 and onwards, we expect your insurance solution to deliver value from benefits improvement, cost reduction, service improvement, etc.)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration covers two years plus one year extension.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 May 2022

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 October 2022

IV.2.7) Conditions for opening of tenders

Date

23 May 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

the British Council

3 Supreme Court Road, Admiralty, Hong Kong

Hong Kong

Country

Hong Kong

Internet address

www.britishcouncil.org