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Tender

## **Request for Proposal (RFP)\_East Asia Regional Health and Life Insurance Brokerage Services 2022 to 2025**

the British Council

F02: Contract notice

Notice identifier: 2022/S 000-010078

Procurement identifier (OCID): ocids-h6vhtk-032dfa

Published 14 April 2022, 3:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

the British Council

3 Supreme Court Road, Admiralty, Hong Kong

Hong Kong

#### **Email**

[forest.deng@britishcouncil.org](mailto:forest.deng@britishcouncil.org)

#### **Country**

Hong Kong

#### **NUTS code**

HK - Hong Kong

#### **Internet address(es)**

Main address

[www.britishcouncil.org](http://www.britishcouncil.org)

Buyer's address

[www.in-tendhost.co.uk/britishcouncil](http://www.in-tendhost.co.uk/britishcouncil)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.in-tendhost.co.uk/britishcouncil](http://www.in-tendhost.co.uk/britishcouncil)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.in-tendhost.co.uk/britishcouncil](http://www.in-tendhost.co.uk/britishcouncil)

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.in-tendhost.co.uk/britishcouncil](http://www.in-tendhost.co.uk/britishcouncil)

### **I.4) Type of the contracting authority**

Other type

Registered Charity

### **I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Request for Proposal (RFP)\_East Asia Regional Health and Life Insurance Brokerage Services 2022 to 2025

Reference number

BC/02381

#### II.1.2) Main CPV code

- 66511000 - Life insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Brief Description of RequirementWe will sign an insurance brokerage contract with one selected insurance broker to cover China, Hong Kong, Indonesia, Malaysia, Philippines, Singapore, Taiwan, Thailand and Vietnam.Services required by the British Council East Asia are structured around two key initiatives:• Renewal of existing insurance policies for policy year 2022/23. (For Oct 1 2022 to 30 Sep 2023, we keep the same benefits; and we are open to switching insurance companies when your proposed insurance policies are attractive.)• Development of a regional insurance solution for policy year 2023/24 onwards. (For Oct 1 2023 to 30 Sep 2025 and onwards, we expect your insurance solution to deliver value from benefits improvement, cost reduction, service improvement, etc.)

#### II.1.5) Estimated total value

Value excluding VAT: £4,800,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 66512200 - Health insurance services
- 66511000 - Life insurance services

### **II.2.3) Place of performance**

NUTS codes

- HK - Hong Kong

### **II.2.4) Description of the procurement**

Brief Description of Requirement Services required by the British Council East Asia are structured around two key initiatives: • Renewal of existing insurance policies for policy year 2022/23. (For Oct 1 2022 to 30 Sep 2023, we keep the same benefits; and we are open to switching insurance companies when your proposed insurance policies are attractive.) • Development of a regional insurance solution for policy year 2023/24 onwards. (For Oct 1 2023 to 30 Sep 2025 and onwards, we expect your insurance solution to deliver value from benefits improvement, cost reduction, service improvement, etc.)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration covers two years plus one year extension.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 May 2022

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 October 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

23 May 2022

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

the British Council

3 Supreme Court Road, Admiralty, Hong Kong

Hong Kong

Country

Hong Kong

Internet address

[www.britishcouncil.org](http://www.britishcouncil.org)