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Tender

## **Chevening South Asia Journalism Fellowship**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2021/S 000-010052

Procurement identifier (OCID): ocds-h6vhtk-02a130

Published 7 May 2021, 10:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[natasha.mardinian@fco.gov.uk](mailto:natasha.mardinian@fco.gov.uk)

#### **Telephone**

+44 02070081467

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Chevening South Asia Journalism Fellowship

Reference number

CPG/6373/2021

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Chevening South Asia Journalism Fellowship (SAJP) is a fellowship opportunity within the Chevening Programme.

The requirement is for the provision of administrative services to run the Chevening South Asia Journalism Fellowship in Financial Years 2021/22, 2022/23 and 2023/24.

Estimated total value: £1,500,000 over 5 years (£300,000 per year)

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The FCDO (the Authority) is looking to put in place a contract with a supplier for the provision of administrative services to run a short educational programme for mid-career professionals from India, Pakistan, Bangladesh, Sri Lanka, Maldives, Afghanistan, Bhutan and Nepal.

The successful course provider will be awarded a contract to run the Chevening South Asia Journalism Fellowship in Financial Years 2021/22, 2022/23 and 2023/24 (April to March). The ideal timing of the programme start date is end-March in all three years.

The expected date for the start of the first course is end-March 2022.

The intention of the Scholarship Unit and Commercial is to start a tender process for a new 3+2yr contract in March 2021 and award around end June 2021. This would allow time for the winning provider to collaborate with the Chevening Secretariat and the Embassies and advertise the programmes in August 2021 for applications and select new Fellows for the March 2022 intake.

However, Covid-19 has impacted the delivery of the course in 2020 and 2021, and consequently the first course under this contract may be required to start later.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There are 2 x 12 months extensions available, in addition to the initial 36 month period making a potential total duration of 60 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.6) Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction

The Authority reserves the right to undertake an electronic auction.

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-006591](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 June 2021

Local time

5:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

8 June 2021

Local time

12:00pm

Place

London, United Kingdom

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Important Information for all Potential Suppliers

In order to participate and gain access to all documentation in relation to this procurement, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference Project\_6373 / itt\_4308

If a potential supplier is not registered on the portal, click the link above to be taken to the home page, click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

Two-Factor Authentication (2FA)

Potential suppliers should note that two-factor authentication will be required to access the FCDO's e-procurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a mobile device. For more information in relation to two-factor authentication, a guide can be accessed by clicking the link on the home page of the FCDO's e-procurement portal, JAGGAER ONE.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth & Development Office

London

SW1A 2AH

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution (CEDR)

London

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Foreign, Commonwealth & Development Office

London

Country

United Kingdom