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Tender

Foundation Apprenticeship Transport

Forth Valley College

F02: Contract notice

Notice identifier: 2021/S 000-010035

Procurement identifier (OCID): ocids-h6vhtk-02a020

Published 7 May 2021, 5:35pm

Section I: Contracting authority

I.1) Name and addresses

Forth Valley College

Grangemouth Road

Falkirk

FK2 9AD

Contact

Ester Vasallo

Email

procurement@forthvalley.ac.uk

Telephone

+44 1324403000

Country

United Kingdom

NUTS code

UKM76 - Falkirk

Internet address(es)

Main address

<https://www.forthvalley.ac.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00451

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Foundation Apprenticeship Transport

Reference number

LQ-003-20

II.1.2) Main CPV code

- 60100000 - Road transport services

II.1.3) Type of contract

Services

II.1.4) Short description

Forth Valley College is seeking Service Providers for the provision of transport for Foundation Apprenticeship students from schools throughout the Forth Valley area.

II.1.5) Estimated total value

Value excluding VAT: £712,500

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60100000 - Road transport services
- 60000000 - Transport services (excl. Waste transport)
- 60170000 - Hire of passenger transport vehicles with driver
- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife
- UKM76 - Falkirk
- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Clackmannanshire, Falkirk and Stirling council areas

II.2.4) Description of the procurement

The Service consists of the provision of transport for students attending Foundation Apprenticeship courses at Forth Valley College campuses in Alloa, Falkirk and Stirling.

The journeys will include transport from pupils' schools throughout Forth Valley area to the College campuses and return to schools or students' home, as well as various transport to work placements and back to either school or home. Multiple pickups and drop-offs will also be required.

Please see Invitation to Tender and associated appendices.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Weighting: 15

Quality criterion - Name: Sustainability and Vehicle Emissions / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Cost criterion - Name: Cost / Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Forth Valley College reserves the right to extend the Framework Agreement for 3 further periods of 12 months subject to satisfactory performance and continued College requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Tenderers are required to have a Taxi Operators Licence or Private Hire Operators Licence or Public Service Vehicle Operators Licence as applicable.

Tenderers must confirm membership of Protection of Vulnerable Groups (PVG) scheme for the drivers allocated to this agreement.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-006318](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 June 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 June 2021

Local time

12:00pm

Place

Public Contracts Scotland

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Subject to uptake of extension options and continued requirements, the re-tender documents would provisionally be planned for May 2025.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All tenderers are required to:

- Complete the SPD within PCS.
- Complete and return separate SPD for any entities tenderers are relying on to meet the selection criteria.

It is a requirement that bidders hold, or will commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

- Employers liability insurance GBP 5M
- Public liability Insurance GBP 5M
- Motor vehicle insurance
- Tenderers must complete and return the following as part of the tender submission:

Appendix A – Form of Tender

Appendix B – Freedom of Information (if applicable)

Response to Technical Questions found within Invitation to Tender.

Appendix E – Commercial / Pricing Schedule

SPD

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=652487.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:652487)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=652487

VI.4) Procedures for review

VI.4.1) Review body

Camelon Sheriff Court

Main Street, Camelon

Falkirk

FK1 4AR

Country

United Kingdom