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Tender

## **Council Tax Debt Recovery Support Service**

City of Bradford Metropolitan District Council

F02: Contract notice

Notice identifier: 2022/S 000-010032

Procurement identifier (OCID): ocds-h6vhtk-032dcc

Published 14 April 2022, 12:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City of Bradford Metropolitan District Council

Britannia House, Hall Ings

Bradford

BD1 1HX

#### **Contact**

Richard Ulliyott

#### **Email**

[richard.ullyott@bradford.gov.uk](mailto:richard.ullyott@bradford.gov.uk)

#### **Telephone**

+44 07870851562

#### **Country**

United Kingdom

**NUTS code**

UKE41 - Bradford

**National registration number**

180808262

**Internet address(es)**

Main address

<https://www.bradford.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103277>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=46039&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=46039&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=46039&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=46039&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Council Tax Debt Recovery Support Service

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UKE41 - Bradford

#### **II.2.4) Description of the procurement**

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support

Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 10

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2x 12month

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 May 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 May 2022

Local time

5:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City of Bradford Metropolitan District Council

1st Floor, Britannia House, Hall Ings

Bradford

BD1 1HX

Country

United Kingdom

Internet address

<https://www.bradford.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

[Richard.Ullyott@bradford.gov.uk](mailto:Richard.Ullyott@bradford.gov.uk)

Telephone

+44 7870851562

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

[Richard.Ullyott@bradford.gov.uk](mailto:Richard.Ullyott@bradford.gov.uk)

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