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Tender

Council Tax Debt Recovery Support Service

City of Bradford Metropolitan District Council

F02: Contract notice

Notice identifier: 2022/S 000-010032

Procurement identifier (OCID): ocids-h6vhtk-032dcc

Published 14 April 2022, 12:39pm

Section I: Contracting authority

I.1) Name and addresses

City of Bradford Metropolitan District Council

Britannia House, Hall Ings

Bradford

BD1 1HX

Contact

Richard Ulliyott

Email

richard.ullyott@bradford.gov.uk

Telephone

+44 07870851562

Country

United Kingdom

NUTS code

UKE41 - Bradford

National registration number

180808262

Internet address(es)

Main address

<https://www.bradford.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103277>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=46039&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=46039&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Council Tax Debt Recovery Support Service

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKE41 - Bradford

II.2.4) Description of the procurement

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support

Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 10

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2x 12month

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 May 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 May 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

City of Bradford Metropolitan District Council

1st Floor, Britannia House, Hall Ings

Bradford

BD1 1HX

Country

United Kingdom

Internet address

<https://www.bradford.gov.uk/>

VI.4.2) Body responsible for mediation procedures

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

Richard.Ullyott@bradford.gov.uk

Telephone

+44 7870851562

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

Richard.Ullyott@bradford.gov.uk

Telephone

+44 7870851562

Country

United Kingdom