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Tender

## **Tender to supply and distribute Food and Beverage products to The Collegiate Trust**

The Collegiate Trust Trading Limited (Pelican)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-010031

Procurement identifier (OCID): ocds-h6vhtk-064715

Published 4 February 2026, 2:11pm

### **Scope**

### **Reference**

COL26-01

### **Description**

Tender for the supply and distribution of Ambient, Chilled, Frozen, Non-Food (chemicals & Disposables), Snacks, Confectionery & Soft Drinks, and Sandwich Products to The Collegiate Trust.

### **Total value (estimated)**

- £2,560,057 excluding VAT
- £2,667,856 including VAT

Above the relevant threshold

## **Options**

The right to additional purchases while the contract is valid.

additional products can be added to the contract with prior notification

## **Main procurement category**

Goods

## **Contract locations**

- UKI - London
- UKJ - South East (England)

## **Lot constraints**

Description of how multiple lots may be awarded:

There are no restrictions on the number of lots for which a Supplier can bid. It is the Client's intention to award each category lot on a sole supply basis. If deemed advantageous, The Collegiate Trust reserves the right to award lots 1, 2 and 3 together on a sole supply basis.

## **Not the same for all lots**

CPV classifications and contract dates are shown in Lot sections, because they are not the same for all lots.

## **Lot 1. Ambient, Chilled, Frozen**

### **Description**

Supply & Distribution of Ambient, Chilled and Frozen Products

### **Lot value (estimated)**

- £1,585,892 excluding VAT
- £1,601,114 including VAT

### **Contract dates (estimated)**

- 18 May 2026 to 17 May 2028
- Possible extension to 16 May 2029
- 2 years, 11 months, 30 days

Description of possible extension:

With an option to extend for a further 12 months

### **CPV classifications**

- 15000000 - Food, beverages, tobacco and related products

## **Same for all lots**

Contract locations and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Non-Food**

### **Description**

Supply and distribution of Non-Food products

### **Lot value (estimated)**

- £149,720 excluding VAT
- £179,645 including VAT

### **Contract dates (estimated)**

- 18 May 2026 to 17 May 2028
- Possible extension to 16 May 2029
- 2 years, 11 months, 30 days

Description of possible extension:

Option to extend for a further 12 months

### **CPV classifications**

- 39222000 - Catering supplies

## **Same for all lots**

Contract locations and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Snacks, Confectionery & Soft Drinks**

### **Description**

Supply and distribution of Snacks, Confectionery & Soft Drinks products

### **Lot value (estimated)**

- £398,371 excluding VAT
- £461,023 including VAT

### **Contract dates (estimated)**

- 18 May 2026 to 17 May 2028
- Possible extension to 16 May 2029
- 2 years, 11 months, 30 days

Description of possible extension:

With an option to extend for a further 12 month period

### **CPV classifications**

- 15000000 - Food, beverages, tobacco and related products

## **Same for all lots**

Contract locations and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Sandwiches**

### **Description**

Supply & Distribution of Sandwich products

### **Lot value (estimated)**

- £426,074 excluding VAT
- £426,074 including VAT

### **Contract dates (estimated)**

- 18 May 2026 to 17 May 2028
- Possible extension to 16 May 2029
- 2 years, 11 months, 30 days

Description of possible extension:

option to extend for a further 12 month period

## **CPV classifications**

- 15811511 - Prepared sandwiches
- 15811510 - Sandwiches

## **Same for all lots**

Contract locations and options are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Ambient, Chilled, Frozen**

**Lot 2. Non-Food**

**Lot 3. Snacks, Confectionery & Soft Drinks**

**Lot 4. Sandwiches**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

27 February 2026, 4:30pm

## **Tender submission deadline**

6 March 2026, 10:00am

## **Submission address and any special instructions**

<http://www.mytenders.co.uk>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

17 April 2026

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## **Award criteria**

### **Lot 1. Ambient, Chilled, Frozen**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	The suppliers delivered Price price will be evaluated against the Client's current delivered price.		70.00%

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Name	Description	Type	Weighting
Delivery & Service	Suppliers will be scored on your responses to the Client's delivery requirements.	Quality	15.00%
Social Value	Suppliers will be scored on your responses to the questions on social value in this section based on the support you can offer.	Quality	10.00%
Product Range	Suppliers will be scored on like for like matching of products, and any incorrect matches will reduce your score.	Quality	5.00%

## Lot 2. Non-Food

Name	Description	Type	Weighting
Price	The suppliers delivered Price price will be evaluated against the Client's current delivered price.		70.00%
Delivery & Service	The Suppliers will be scored on your responses to the Client's delivery requirements.	Quality	15.00%
Social Value	The suppliers will be scored on your responses to the questions on social value in this section based on the support you can offer.	Quality	10.00%
Product Range	The suppliers will be scored on like for like matching of products, and any incorrect matches will reduce your score.	Quality	5.00%

### Lot 3. Snacks, Confectionery & Soft Drinks

Name	Description	Type	Weighting
Price	The Suppliers delivered price will be evaluated against the Client's current delivered price.	Price	70.00%
Delivery & Service	The Suppliers will be scored on your responses to the Client's delivery requirements.	Quality	15.00%
Social Value	The Suppliers will be scored on your responses to the questions on social value in this section based on the support you can offer.	Quality	10.00%
Product Range	The Suppliers will be scored on like for like matching of products, and any incorrect matches will reduce your score.	Quality	5.00%

### Lot 4. Sandwiches

Name	Description	Type	Weighting
Price	Your delivered price will be evaluated against the Client's current delivered price.	Price	55.00%
Product Sampling	Suppliers will be asked to provide products for a blind sampling session, and scores from this will be included in the final evaluation result.	Quality	20.00%

Name	Description	Type	Weighting
Delivery & Service	You will be scored on your responses to the Client's delivery requirements.	Quality	15.00%
Social Value	Suppliers will be scored on your responses to the questions on social value in this section based on the support you can offer.	Quality	10.00%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

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### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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### Justification for not publishing a preliminary market engagement notice

Avendra International has not issued a Preliminary Market Engagement Notice for this contract. This is due to prior understanding that this is a competitive market without any complex tender requirements.

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## Documents

### Associated tender documents

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=631101](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=631101)

The Collegiate Trust Tender documents for supply and distribution of Ambient, Chilled, Frozen, Non-Food, Snacks, Confectionery, Soft Drinks and Sandwich products

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=631102](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=631102)

Supplier Technical Requirements to be completed for this tender

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## Contracting authority

### **The Collegiate Trust Trading Limited (Pelican)**

- Public Procurement Organisation Number: PRLJ-4695-GMRM

Honister Heights, Purley

Surrey

CR8 1EX

United Kingdom

Email: [dalchow-chloe@avendra.com](mailto:dalchow-chloe@avendra.com)

Region: UKI62 - Croydon

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **PELICAN PROCUREMENT SERVICES LIMITED T/A AVENDRA INTERNATIONAL**

Summary of their role in this procurement: Management of the procurement process

- Public Procurement Organisation Number: PRZL-8147-TNNW

Ascent 4, Farnborough Aerospace Centre,

Farnborough

GU146XN

United Kingdom

Contact name: Chloe Dalchow

Email: [dalchow-chloe@avendra.com](mailto:dalchow-chloe@avendra.com)

Region: UKJ37 - North Hampshire

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## Contact organisation

Contact The Collegiate Trust Trading Limited (Pelican) for any enquiries.