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Contract

## **Pre-Printed Envelopes**

Scottish Qualifications Authority

F03: Contract award notice

Notice identifier: 2024/S 000-009983

Procurement identifier (OCID): ocds-h6vhtk-03d3a8

Published 27 March 2024, 10:49am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scottish Qualifications Authority

Lowden, 24 Wester Shawfair, Dalkeith

Midlothian

EH22 1FD

#### **Email**

[procurement@sqa.org.uk](mailto:procurement@sqa.org.uk)

#### **Telephone**

+44 03452136720

#### **Country**

United Kingdom

**NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.sga.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00386](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00386)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pre-Printed Envelopes

Reference number

SQA2408

#### **II.1.2) Main CPV code**

- 30199710 - Printed envelopes

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Printed Envelopes

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £248,848

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30199710 - Printed envelopes

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

## **II.2.4) Description of the procurement**

Supply of pre-printed envelopes for general, script and certification use.

## **II.2.5) Award criteria**

Quality criterion - Name: Delivery of the Service / Weighting: 25

Quality criterion - Name: Contract Management and Performance / Weighting: 10

Quality criterion - Name: Ability to meet timescales / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 7

Quality criterion - Name: Innovation & Added value / Weighting: 3

Quality criterion - Name: Fair Work Policy / Weighting: 5

Price - Weighting: 40

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-015823](#)

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## **Section V. Award of contract**

### **Contract No**

SQA2408

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 October 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

C P P Trading Group Ltd

71 Craigton Road

G51 3RB

Glasgow

Telephone

+44 1414451199

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £248,848

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:762233)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

SQA

Dalkeith

EH22 1FD

Country

United Kingdom