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Contract

Pre-Printed Envelopes

Scottish Qualifications Authority

F03: Contract award notice

Notice identifier: 2024/S 000-009983

Procurement identifier (OCID): ocds-h6vhtk-03d3a8

Published 27 March 2024, 10:49am

Section I: Contracting authority

I.1) Name and addresses

Scottish Qualifications Authority

Lowden, 24 Wester Shawfair, Dalkeith

Midlothian

EH22 1FD

Email

procurement@sqa.org.uk

Telephone

+44 03452136720

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.sqa.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00386

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Pre-Printed Envelopes

Reference number

SQA2408

II.1.2) Main CPV code

- 30199710 - Printed envelopes

II.1.3) Type of contract

Supplies

II.1.4) Short description

Printed Envelopes

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £248,848

II.2) Description

II.2.2) Additional CPV code(s)

- 30199710 - Printed envelopes

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Supply of pre-printed envelopes for general, script and certification use.

II.2.5) Award criteria

Quality criterion - Name: Delivery of the Service / Weighting: 25

Quality criterion - Name: Contract Management and Performance / Weighting: 10

Quality criterion - Name: Ability to meet timescales / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 7

Quality criterion - Name: Innovation & Added value / Weighting: 3

Quality criterion - Name: Fair Work Policy / Weighting: 5

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-015823](#)

Section V. Award of contract

Contract No

SQA2408

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 October 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

C P P Trading Group Ltd

71 Craigton Road

G51 3RB

Glasgow

Telephone

+44 1414451199

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £248,848

Section VI. Complementary information

VI.3) Additional information

(SC Ref:762233)

VI.4) Procedures for review

VI.4.1) Review body

SQA

Dalkeith

EH22 1FD

Country

United Kingdom