

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009977-2021>

Tender

## **BR-060-2019 Contract for Consultancy Support for the Northern Ireland Assembly Commission Grading and Pay Benchmarking Review**

NI Assembly

F02: Contract notice

Notice identifier: 2021/S 000-009977

Procurement identifier (OCID): ocids-h6vhtk-02ae6a

Published 7 May 2021, 2:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

#### **Contact**

julie-ann.ferguson@niassembly.gov.uk

#### **Email**

[procurement@niassembly.gov.uk](mailto:procurement@niassembly.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

BR-060-2019 Contract for Consultancy Support for the Northern Ireland Assembly  
Commission Grading and Pay Benchmarking Review

### **II.1.2) Main CPV code**

- 79414000 - Human resources management consultancy services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Northern Ireland Assembly Commission (the Assembly Commission) wishes to procure consultancy services to support the delivery of a Grading and Pay Benchmarking Review. The primary reason for the Review is for the Assembly Commission to have a fit for purpose pay and grading structure, that attracts and retains high calibre staff to support the important work of the Northern Ireland Assembly (the Assembly) as the legislature for Northern Ireland, and that pays staff fairly and equitably for the work they do

### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79412000 - Financial management consultancy services
- 79419000 - Evaluation consultancy services
- 66171000 - Financial consultancy services
- 79411100 - Business development consultancy services
- 73220000 - Development consultancy services
- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

The Northern Ireland Assembly Commission (the Assembly Commission) wishes to procure consultancy services to support the delivery of a Grading and Pay Benchmarking Review. The primary reason for the Review is for the Assembly Commission to have a fit for purpose pay and grading structure, that attracts and retains high calibre staff to support the important work of the Northern Ireland Assembly (the Assembly) as the legislature for Northern Ireland, and that pays staff fairly and equitably for the work they do

#### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

7

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 June 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 8 September 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

10 June 2021

Local time

3:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Northern Ireland Assembly

Parliament Buildings

Belfast

BT4 3XX

Country

United Kingdom