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Tender

Provision of Stationery and Office Furniture for the ABP Group

Associated British Ports

F05: Contract notice – utilities

Notice identifier: 2024/S 000-009974

Procurement identifier (OCID): ocds-h6vhtk-044d65

Published 27 March 2024, 10:35am

Section I: Contracting entity

I.1) Name and addresses

Associated British Ports

Immingham Dock Office, Alexandra Road, Immingham Dock

Immingham

DN40 2LZ

Contact

Shannon Grimmer

Email

sgrimmer@abports.co.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Buyer's address

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Tenders or requests to participate must be submitted to the above-mentioned address

I.6) Main activity

Port-related activities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Stationery and Office Furniture for the ABP Group

Reference number

BSS-GRP-24/0779

II.1.2) Main CPV code

- 30192700 - Stationery

II.1.3) Type of contract

Supplies

II.1.4) Short description

Dear Supplier You have been invited to tender for the provision of Stationery and Office Furniture This will be a two stage process, PQQ documents have been made available and can be accessed with the stage tab •PQQ - Documents• . From there you can review the documentation supplied and upload your response as indicated. Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

II.1.5) Estimated total value

Value excluding VAT: £397,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30192700 - Stationery
- 39130000 - Office furniture

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

To provide ABP with Stationery and Office Furniture requirements across the ABP estate. Suppliers must have the ability to provide online ordering, a dedicated email address for sales and offer a free next day delivery for identified core items. Through the PQQ stage it is ABP will look to Pre Qualify a maximum of 5 suppliers through to the second stage.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Possible 1 year extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 May 2024

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 June 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

Spanish

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 1/9/2026

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Associated British Ports

25 Bedford Street

London

WC2E9ES

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Associated British Ports

25 Bedford Street

London

WC2E9ES

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Associated British Ports

25 Bedford Street

London

WC2E9ES

Country

United Kingdom