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Award

## **Local Authority Printing & Fulfilment Support**

Waste & Resources Action Programme

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009969

Procurement identifier (OCID): ocds-h6vhtk-04ee9d

Published 18 March 2025, 3:38pm

### **Scope**

### **Description**

As part of our workplan this year, we're supporting Flintshire County Council (FCC) to increase its recycling rate by delivering a service change to reduce the frequency of its non-recyclable waste collections from every two weeks to every three weeks. This is in line with Welsh Government's Collections Blueprint, the recommended service profile for the collection of household waste in Wales.

As part of this project, we produced information packs – comprising an envelope, letter, booklet, Quick Guide, and collections calendar – to be delivered to around 75,000 affected homes.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=932946458>

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## **Contract 1**

### **Supplier**

- [Corporate Document Services Limited](#)

### **Contract value**

- £55,102.78 including VAT

Below the relevant threshold

### **Earliest date the contract will be signed**

19 March 2025

### **Contract dates (estimated)**

- 20 March 2025 to 1 April 2025
- 13 days

### **Main procurement category**

Services

### **CPV classifications**

- 22100000 - Printed books, brochures and leaflets
- 64100000 - Post and courier services

## **Contract locations**

- UK - United Kingdom
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## **Procedure**

### **Procedure type**

Direct award

### **Direct award justification**

Additional or repeat goods, services or works - extension or partial replacement

The Council has faced some backlash from residents and delivering the packs by hand is no longer viable, under the original Tender process & appointment. It was deemed that this approach was putting the council's staff in danger and not effectively communicating the required messages. We've sought a quote to retrieve the filled packs from the Council, to supply replacement envelopes and print residents' postal addresses, then mail them to homes using a Royal Mail economy postal service, on the Council's behalf.

Due to service changes & price increases coming into force in April 2025, and for a continuation of the service-in-progress, we do not have time to complete another competitive tender procedure, which will slow the process & we need to ensure we stick to the delivery on a tight schedule.

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## **Supplier**

**Corporate Document Services Limited**

Riverside House, 7 Canal Wharf

Leeds

LS11 5AS

United Kingdom

Contact name: Adam Roberts

Telephone: 0113 399 4098

Email: [info@cds.co.uk](mailto:info@cds.co.uk)

Region: UKE42 - Leeds

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1

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## **Contracting authority**

### **Waste & Resources Action Programme**

- Public Procurement Organisation Number: PCTJ-5948-ZJZV

Second Floor, Blenheim Court, 19 George Street

Banbury

OX16 5BH

United Kingdom

Contact name: Procurement Lead

Telephone: 01295 584100

Email: [procurement@wrap.org.uk](mailto:procurement@wrap.org.uk)

Region: UKJ14 - Oxfordshire

Organisation type: Public authority - sub-central government