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Tender

## **Provision of Print Services**

Cambridge Regional College

F02: Contract notice

Notice identifier: 2024/S 000-009969

Procurement identifier (OCID): ocds-h6vhtk-044d62

Published 27 March 2024, 10:05am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Cambridge Regional College

Kings Hedges Road

Cambridge

CB4 2QT

#### **Email**

[procurement@camre.ac.uk](mailto:procurement@camre.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH1 - East Anglia

## **Internet address(es)**

Main address

[www.camre.ac.uk](http://www.camre.ac.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/educationportal.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Other type

Education

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Print Services

Reference number

CRC/PRINT/2024-2027

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cambridge Regional College is the largest further education college in the East of England and is committed to serving the people of Cambridgeshire and the surrounding area. Cambridge Regional College has two Campuses, one in Cambridge and one in Huntingdon. The current print service provision is due to expire on the 31st July 2024. The College is seeking suppliers to tender for the provision of print services with a start date of 1st August 2024 covering an initial three-year period, with the option to extend by mutual agreement for a further two x one-year periods.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH1 - East Anglia

#### **II.2.4) Description of the procurement**

Print Services at Cambridge Regional College campuses

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Option to extend by two x one-year periods by mutual agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

There are two stages to the tender process. Stage 1 is the Supplier Selection Questionnaire stage (SQ) which covers specific due diligence checks including whether the tenderer has sufficient experience to perform the services. Stage 2 is the Invitation to Tender (ITT) for tenderers to tender for the provision of print services. The current print service provision is due to expire on the 31st July 2024. The College is seeking suppliers to tender for the provision of print services with a start date of 1st August 2024 covering an initial three-year period, with the option to extend by mutual agreement for a further two x one-year periods.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 April 2024

Local time

12:00pm

Place

Electronically via the In-tend portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

To view this tender opportunity , express interest in this tender opportunity, please visit the In-tend procurement portal listed in this notice. The In-tend portal must be used for any clarification questions on the contents of the tender documentation

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cambridge Regional College

Cambridge

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Standstill period is applicable