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Tender

Provision of Print Services

Cambridge Regional College

F02: Contract notice

Notice identifier: 2024/S 000-009969

Procurement identifier (OCID): ocds-h6vhtk-044d62

Published 27 March 2024, 10:05am

Section I: Contracting authority

I.1) Name and addresses

Cambridge Regional College

Kings Hedges Road

Cambridge

CB4 2QT

Email

procurement@camre.ac.uk

Country

United Kingdom

NUTS code

UKH1 - East Anglia

Internet address(es)

Main address

www.camre.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/educationportal.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Education

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Print Services

Reference number

CRC/PRINT/2024-2027

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Cambridge Regional College is the largest further education college in the East of England and is committed to serving the people of Cambridgeshire and the surrounding area. Cambridge Regional College has two Campuses, one in Cambridge and one in Huntingdon. The current print service provision is due to expire on the 31st July 2024. The College is seeking suppliers to tender for the provision of print services with a start date of 1st August 2024 covering an initial three-year period, with the option to extend by mutual agreement for a further two x one-year periods.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH1 - East Anglia

II.2.4) Description of the procurement

Print Services at Cambridge Regional College campuses

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Option to extend by two x one-year periods by mutual agreement

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

There are two stages to the tender process. Stage 1 is the Supplier Selection Questionnaire stage (SQ) which covers specific due diligence checks including whether the tenderer has sufficient experience to perform the services. Stage 2 is the Invitation to Tender (ITT) for tenderers to tender for the provision of print services. The current print service provision is due to expire on the 31st July 2024. The College is seeking suppliers to tender for the provision of print services with a start date of 1st August 2024 covering an initial three-year period, with the option to extend by mutual agreement for a further two x one-year periods.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 April 2024

Local time

12:00pm

Place

Electronically via the In-tend portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

To view this tender opportunity , express interest in this tender opportunity, please visit the In-tend procurement portal listed in this notice. The In-tend portal must be used for any clarification questions on the contents of the tender documentation

VI.4) Procedures for review

VI.4.1) Review body

Cambridge Regional College

Cambridge

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Standstill period is applicable