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Tender

## **Research, Impact and Learning Framework**

The Education and Training Foundation

F02: Contract notice

Notice identifier: 2023/S 000-009951

Procurement identifier (OCID): ocds-h6vhtk-03bccb

Published 5 April 2023, 1:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Education and Training Foundation

Third Floor, 157 - 197 Buckingham Palace Road

London

SW1W 9SP

#### **Email**

[tenderqueries@etfoundation.co.uk](mailto:tenderqueries@etfoundation.co.uk)

#### **Telephone**

+44 2037408280

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

### **Internet address(es)**

Main address

<http://www.et-foundation.co.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA28768](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768)

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

### **I.4) Type of the contracting authority**

Other type

Charity

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Research, Impact and Learning Framework

Reference number

RIL FWK 22/23.01

#### **II.1.2) Main CPV code**

- 73000000 - Research and development services and related consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Education and Training Foundation (ETF) is putting in place a Framework of Suppliers who can demonstrate excellence in the criteria stated in the invitation to tender (ITT).

The overall aim of this opportunity is to establish a framework of excellent suppliers who can work with the ETF to deliver high quality, responsive and innovative research, evaluation and learning outputs that support and fulfil the ETF's evidence, insights and learning requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Literature reviews and evidence synthesis

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 73200000 - Research and development consultancy services
- 73210000 - Research consultancy services
- 79419000 - Evaluation consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

ENGLAND

### **II.2.4) Description of the procurement**

For all types of literature and evidence reviews, ETF will seek to co-design a clear set of research questions with our evaluation and learning supplier(s). The aims and objectives of any literature and/or evidence review will be to explore an area of interest to ETF, our members, and the wider research community. The reviews will be used to inform either our thought leadership and influencing activities or inform the future development of our CPD programme offer and its design. The required output will be of publishable standard and an agreed publication and dissemination approach will be agreed as part of the project initiation process.

For all ETF research and evaluation projects, we require suppliers to undertake a rapid evidence review. This normally involves reviewing relevant ETF documents and data, identifying a range of key literature (both published and grey literature) and undertaking a data mapping exercise to help ETF identify what is already known and understood about the topic/ subject area under investigation, before embarking on ETF's research and evaluation activity. Where appropriate, ETF and the research/ evaluation supplier, will agree in advance whether the evidence review will be published separately from the final report.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 June 2023

End date

30 June 2027

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This Framework aims to create a list of quality research and evaluation suppliers that ETF can call upon to support the design and delivery of different projects. The Framework Agreement will allow call-off contracts, awarded by mini-competition or direct award where appropriate, to be awarded for any projects that arise throughout the term of the Framework.

## **II.2) Description**

### **II.2.1) Title**

Primary and secondary research

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

ENGLAND

### **II.2.4) Description of the procurement**

ETF aims to undertake primary research to help better understand the needs and challenges faced by the FE sector and its learners, and how - as a professional membership body – ETF can best support the sector. ETF also aims to develop evidence-based responses to policy and ensure that our workforce development programmes, and our SET membership offer, are responsive to the current and future needs and trends of the FE sector. We are also committed to developing an evidence base in areas that have not yet received much attention and are important to our members and their learners.

ETF seeks to undertake secondary research in areas of FE that our members and Trustee's prioritise, or in areas that are helpful in advancing our organisational strategy and providing new insights that inform and/or benefit the sector and its learners. For example, this might involve analysing existing primary data sources to help identify trends and differentials in FE sector funding, operations, performance, efficiency, effectiveness, and outcomes. Suppliers will be required to be familiar with government and publicly available quantitative datasets (e.g. Ofsted reports) and be aware of other potential sources of primary data which could be utilised more effectively to address some of ETF's unanswered research questions.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 June 2023

End date

30 June 2027

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This Framework aims to create a list of quality research and evaluation suppliers that ETF can call upon to support the design and delivery of different projects. The Framework Agreement will allow call-off contracts, awarded by mini-competition or direct award where appropriate, to be awarded for any projects that arise throughout the term of the Framework.

## **II.2) Description**

### **II.2.1) Title**

Impact and process evaluation, including value for money

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79419000 - Evaluation consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

ENGLAND

### **II.2.4) Description of the procurement**

The ETF is committed to demonstrating the impact of its CPD programmes and continuing to improve its impact practice. ETF has begun work on developing an organisational level theory of change (due to complete Autumn 2023) and we have introduced programme level theories of change across our portfolio of activities. These inform both our programme design, delivery and evaluation and have been co-designed with ETF staff, our delivery partners, stakeholder representatives and, where applicable, our funder(s). From April 2023-24, ETF will be using these programme theories of change to develop and introduce a systematic and consistent monitoring, evaluation, and learning (MEL) framework for all programme activity and professional membership activities. With the help and support of highly experienced and trusted evaluation and learning partners, our ambitions for the future are to co-design, with our FE sector partners and members, an impact evaluation approach that will enable us to evidence both our contribution and our attribution to achieving ETF's intended long term outcomes and impact goals.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 June 2023

End date

30 June 2027

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This Framework aims to create a list of quality research and evaluation suppliers that ETF can call upon to support the design and delivery of different projects. The Framework Agreement will allow call-off contracts, awarded by mini-competition or direct award where appropriate, to be awarded for any projects that arise throughout the term of the Framework.

## **II.2) Description**

### **II.2.1) Title**

Social value assessment

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79419000 - Evaluation consultancy services
- 73000000 - Research and development services and related consultancy services
- 73110000 - Research services
- 73200000 - Research and development consultancy services
- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

ENGLAND

#### **II.2.4) Description of the procurement**

ETF aims to review and update our approach to measuring our organisational social value, which will support the delivery of our new corporate strategy and our organisational theory of change (due summer and autumn respectively). Aligning with the Government's Social Value Model, ETF is committed to delivering true Social Value (SV) through both our delivery approach and wider organisational activities. ETF also plays a unique role in providing support and advice to the wider FE sector on how measure and improve their social value (for example, providing a social value toolkit for FE providers who participated in our previous DfE funded Taking Teaching Further programme 2022-23).

ETF seeks services from suppliers to:

- co-design an organisational social value measurement and reporting approach, that can be embedded as part of our new and developing MEL approach.
- co-design a set of standard social value tools and supporting resources for FE sector providers that can be utilised across our CPD and Professionalism portfolio.
- Recommend potential approaches and/ or activities that ETF could consider using to drive improvements in social value at both a corporate and sector (system) level.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 June 2023

End date

30 June 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

This Framework aims to create a list of quality research and evaluation suppliers that ETF can call upon to support the design and delivery of different projects. The Framework Agreement will allow call-off contracts, awarded by mini-competition or direct award where appropriate, to be awarded for any projects that arise throughout the term of the Framework.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 16

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 May 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

19 May 2023

Local time

12:00pm

Place

London

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This Framework is to create a list of quality suppliers. There is no financial value attached to the initial Framework Agreement. Call-off contracts, or direct award where necessary, will be awarded for any projects that arise throughout the term of the Framework, whereby suppliers on the applicable Lot will be notified of the value of each project.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=229076](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229076).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229076)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>