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Tender

Saint Francis Xavier ICT Managed Service

Saint Francis Xavier Catholic 6th Form College

F02: Contract notice

Notice identifier: 2024/S 000-009934

Procurement identifier (OCID): ocds-h6vhtk-044d4d

Published 26 March 2024, 6:24pm

Section I: Contracting authority

I.1) Name and addresses

Saint Francis Xavier Catholic 6th Form College

10 Malwood Road

London

SW12 8EN

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 07970661087

Country

United Kingdom

Region code

UKI3 - Inner London – West

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.sfx.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sfx.ac.uk/About-Us/Selection-Questionnaire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Saint Francis Xavier ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

St. Francis Xavier Sixth Form College encompasses 1,269 pupils and is located near Clapham in London

<https://www.sfx.ac.uk>

St. Francis Xavier Sixth Form College is a fantastic place to learn and study. Our students enjoy being part of a highly inclusive, diverse and vibrant community. One which attracts like-minded individuals who have a thirst for learning and a desire to challenge themselves to achieve the best they can. The College has a reputation for excellence with student achievement among the highest of any college across London and we have an enviable record of student progression into higher education, further training and employment.

We are specialists in post-16 education offering a wide range of A level and vocational courses taught by teachers who are experts in their fields. In addition, we offer an unrivalled programme of enrichment activities providing our students with opportunities to learn outside of the classroom, develop new skills, make new friends and realise their ambitions.

At St. Francis Xavier Sixth Form College we 'count in ones', so our students are well supported by outstanding teachers and a strong pastoral team who guide them through all aspects of their student journey, from providing the best information advice and guidance at enrolment to helping them navigate the application processes for university or employment. Here, we work together with our students, and every member of the College community is invested in helping them to achieve their goals and aspirations.

Our community is one based on gospel values, mutual respect and spiritual well-being as evidenced by the core college values of Kindness, Service, Faith, Inclusion, Courage, Honesty, Respect and Forgiveness. Matthew's gospel exhorts us to "be the light that gives light to the world" and that requires high expectations and the unlocking of students' potential so that they can become not merely successful learners but also ethical leaders of the future. These are the attributes that make St. Francis Xavier Catholic Sixth Form College a unique community and a great place to study.

The ICT Support at the College is currently provided in house and this is predominantly a reactive service to 'keep the lights on'. The College is at a stage where a forward thinking vision, direction of travel and whole College strategy is needed, that is informed by the Colleges needs now and in the future.

This procurement encompasses the items noted below. In essence, this procurement is all about identifying a single supplier to provide a fully outsourced ICT managed service.

Further details regarding bid timescales are noted below but in terms of the managed service this is advertised as a 60 month contract.

The new Managed Service Provider may also be required to deliver a range of technology and change management projects.

The companies identified from these shortlisting questions to receive the ITT for the Managed Service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but is not be limited to;

- strategic advice and direction to the College regarding ICT
- a core on site service 52 weeks per year minus Bank Holidays
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation, and management of all ICT infrastructure
- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting

- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets aligned to the College's objectives

II.1.5) Estimated total value

Value excluding VAT: £1,400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30230000 - Computer-related equipment
- 32410000 - Local area network
- 32420000 - Network equipment
- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 12

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 April 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

17 May 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Saints Francis Xavier Catholic 6th Form College

London

Country

United Kingdom